

Academic Senate Council Minutes of November 7, 2016
Contra Costa College GEB 305
2600 Mission Bell Drive, San Pablo, California 94806

Call To Order with Introduction of Guests at 2:15 p.m.

Committee Members in Attendance: Beth Goehring (President), Rick Ramos (VP/CIC), Katie Krolikowski (CTE), Wayne Organ (LA), Leslie Alexander (NSAS), Randy Watkins (NSAS/SLO), Judy Flum (DE), Intisar Shareef (LAVA), Lucile Beatty (LAVA), Luci Castruita (SS), and Alissa Scanlin (SS).

Committee Members Absent: All were in attendance.

Visitors in Attendance: There were no visitors in attendance.

CONSENT AGENDA ACTION ITEMS

November 7 agenda

ACTION: Rick motioned to approve the agenda with the addition of added detail to the discussion of Curriculum and Program Design to include new approval process, clarifying the role of CTE consortium, new state certification for curriculum, and pathway development; Katie seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Wayne Organ (LA), Intisar Shareef (LAVA), Lucile Beatty (LAVA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

October 17 minutes

ACTION: Lucile motioned to approve the minutes with the correction to include a motion made by Lucile and seconded by Katie at the October 17 meeting to discuss the unanimously support of the CTE Committee to remove PE, HED, and Information Competency from the local graduation requirements at the November 7 meeting; Katie seconded; Beth Goehring (President), Rick Ramos (VP/CIC), Wayne Organ (LA), Intisar Shareef (LAVA) Lucile Beatty (LAVA), Leslie Alexander (NSAS), Katie Krolikowski (CTE), Randy Watkins (NSAS/SLO), Luci Castruita (SS), and Alissa Scanlin (SS) were all in favor; no abstentions.

NEW BUSINESS

Faculty Purview Over Curriculum and Program Design There was concern expressed as to why faculty were approached by the college vice president instead of an academic manager, to discuss the course mapping pathway form regarding adding GE areas into degrees and certificates which could lead to management telling faculty how to change their programs. Beth asked the senate members individually how they felt about this. Judy said that they asked for suggested GE courses, and that the career descriptions were not applicable. Leslie said that her department was happy with how the administration removed some possible careers from their list. Katie feels that decisions are being made without robust discussion and should involve the Senate more. Lucile found it helpful and doesn't see how the Senate input would be useful. Beth feels that the Senate and Admin should have a joint meeting to discuss the Council of Chairs agenda. Rick is concerned about longevity. Wayne said that faculty should attend a Governing Board meeting. Randy expressed that these are good ideas with bad planning and that the conversation needs to begin at Council of Chairs. Judy reminisced of when Jane Harmon organized a large meeting to discuss pathway, but nothing came of it. Luci added that Counseling's charge was pathway for undeclared majors. Judy suggested a pathway on instruction on doing online courses. Luci thinks that the pathways should be linked to department websites, and not be listed in the catalog. Wayne said that the VP is an academic manager and that if the discussion does not begin at the Senate level first, the VP (Tammeil) is violating the 10+1 and can be taken before the Governing Board. She has to show evidence that the Senate and Admin have agreed to the process. Intisar agrees that it should not be in the catalog but there needs to be a responsibility to the student to guide them in the right direction toward career pathway. Departments will have the ability to see how their suggestions affect other departments. Beth will discuss this issue with Tammeil.

Course Approval Process Rick said that beginning December 16 the state will no longer be part of the approval process. They will accept the judgment of local approval and rely on the Curriculum Committee Chair and the college VP for curriculum approval except for non-credit course approval. A pilot program will be in affect from December through February as the state begins using CurricUNET for course approval. This should speed up the approval process for academic courses to 2-3 weeks for and six months for CTE/BACC courses.

Clarifying the Role of CTE Consortium Workforce managers cannot stop courses from going through.

Guided Pathways There is a question if faculty need to design meta-majors. Counselors need to do academic mapping. Rick said that other colleges are doing an updated action plan each year so they can apply for grants. Judy said that a person is needed to write and administer grants but the funds to hire someone to do this is not included in the grant. Rick motioned, and Randy seconded to continue further discussion including the dissemination of grant money by the Academic Senate.

AA/AS District Equivalency Policy The AA general education requirements for a non-masters discipline were discussed.

Student Transfer Between CCC, DVC, and LMC Beth presented a list of how many CCC students with 53 or more units actually transfer to DVC or LMC and continue to finish a degree. A student needs at least 12 units or 25% of degree units to graduate from the college they plan to finish their degree. The premise was that students are leaving CCC and transferring to DVC or LMC to finish their degrees because of the PE, HED, and Information Competency areas of the CCC local degree. The list showed that CCC students took more courses at the other two colleges than just the three areas that are required at CCC which led to discussing other possible reasons for students to transfer.

DVC/LMC/CCC Local Degree Requirements CTE has proposed removing the PE, HED, and IC from the local graduation requirements. The Council discussed the local degree requirements of the other two colleges, including the Ethnic Studies and

Multi-Cultural requirement of LMC. DVC has no extra areas in their local degree requirements.

Counseling Request for Student Survey Concerning Local Degree Requirements Counseling has been discussing the local degrees. The ASU and Academic Senate will send a survey out to faculty and students. She asked for suggestion to be sent to her for the survey questions. Katie suggested the draft should be due by November 21 with timeline included so that its reflected in the catalog or addendum.

Campus wide Faculty Survey for Local Degree Requirements Included in above agenda item.

Senate President/Vice President 2nd Term Election Beth asked the Council to all be a part of the Election Committee and take responsibility for approving the ballot and voting in the event of a tie breaker.

OLD BUSINESS (UPDATES/DISCUSSIONS)

Institutional Learning Outcome (ILO) or Core Competencies (Update) Tabled for lack of time.

Faculty Schedule Committee (Update) Tabled for lack of time.

Senate Bylaws (Discussion) Tabled for lack of time.

Equity Projects (Ongoing Discussion) Tabled for lack of time.

COMMITTEE REPORTS

No reports were available.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations from the public.

Adjournment – Meeting adjourned at 4:00 p.m. Next meeting will be November 21 in GEB 305 Conference Room.

Respectfully submitted.

Lynette Kral