

Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Monday, December 1, 2014

Location: AA216

Called To Order with Introduction of Guests at 2:17 p.m.

Committee Members in Attendance: Wayne Organ, Pam Rudy, Rick Ramos, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Beth Goehring, and Judy Flum.

Committee Members Absent: Gabriela Segade and Andrea Phillips.

Visitors in Attendance: There were no visitors in attendance.

CONSENT AGENDA ACTION ITEMS

December 1 agenda

ACTION: Bonnie motioned to approve agenda; Beth seconded; Pam, Rick, Irena, Bonnie, Beth, and Judy were all in favor; no abstentions. Alissa arrived after the agenda was approved.

November 3, 17 minutes

ACTION: Irena motioned to approve minutes; Bonnie seconded; Pam, Rick, Irena, Bonnie, Beth, and Judy were all in favor; no abstentions. Alissa arrived after the minutes were approved.

NON-CONSENT AGENDA ACTION ITEMS

There were no non-consent agenda action items.

INFORMATION/DISCUSSION

2015-17 Academic Senate President Announcement Wayne announced Beth Goehring as the 2015-17 Academic Senate President.

Census Day Student Drop for Non-attendance Update Wayne presented a memo from Sally Montemayor-Lenz, Associate Vice Chancellor, Educational Services, that stated there is no policy “that requires faculty to drop a student from their class if the student is absent on census date, considering that the student has otherwise been attending class and just happens to be absent on the census day.” He asked that the senate division reps bring this information to their next division meeting so the faculty will be aware of the mistake that was made.

Academic Senate Bylaws Wayne presented the bylaws as a second read. He will send out the draft to the Council once he adds language to the tasks of the Faculty Affairs committee which includes dealing with student grievances and attending Equivalency Committee meetings (also in Section 5c); and, correcting the numbering in Article VI. Wayne will work to separate AUO from SLO so that SLO committees come under the purview of the Academic Senate. He will also add a section for write-in votes for election ballot voting.

Review of SSSP Budget (Discussion) Wayne asked to have this item tabled.

Information on Community College Consortium for Open Educational Resources (and how this could improve student success at CCC) (Judy Flum) Judy said that a survey sent to students indicated that 75% had not bought textbooks at least once because the book was too expensive. The state has created this program to seek out authors who would allow their texts to be adapted and modified for use in the classroom. She distributed a brochure for Cool4Ed that will make 50 popular faculty-approved online textbooks available beginning January 2015. These texts will be chosen from courses taught at the CSUs and UCs and used by the three colleges in our district. Judy asked for a resolution of support from the Council.

Department Budgets (Beth Goehring) Beth stated that for the last two years, the Business Office has not cleaned up the budget in her department. Other input included money being absorbed by the college because the departments don’t know that they have the funds, and teachers being paid but not actually working. Wayne said that he will work on solving these issues.

Brown Act Update Tabled for lack of time.

Plenary Highlights Tabled for lack of time.

Senate President’s Report Tabled for lack of time.

STANDING COMMITTEE REPORTS

Curriculum Instruction Committee Tabled for lack of time.

- **Curriculum Training**
- **Certification for CIC/DIC members**

COLLEGE COMMITTEE REPORTS

Distance Education

- **Information update on the CCC Online Initiative** President Noldon has funded an initiative that would pay a \$750 stipend to the 32 participants of the 9-hour training presented by @One. The purpose of the stipend is to build more online courses for CCC. This stipend is available to both full-time and part-time faculty who have

taken this training. Judy had a concern that part-time faculty could build a course, using the training and receiving the stipend, and then leave CCC and take the course with them, so she decided that the intellectual property rights should belong to faculty, but by accepting the stipend, that they would be developing the course for their department and that the department could use the course in other sections. The United Faculty disagree that the college has a right to offer these stipends contingent on faculty signing this agreement. The UF and Vice-President Gilkerson have agreed on the removal of that statement from the agreement. The Council agrees to support the agreement with the changes made which include removing the sixth agreement to the signature page, “The department may offer other sections of this course using materials I developed” adding, “as a guideline” to the 4th paragraph regarding using the state-wide Open Education Initiative Online Course Rubric; and under Courses will be eligible if they meet ALL of the criteria below 4th bullet, (see OEI Rubric) to (for example, OEI Rubric). Judy explained that the rubric is included in the agreement because if the online course is created to be part of the state-wide OEI, and it receives a rating of “1”, the state will send people to help create the course. Wayne would like this to be discussed more thoroughly by the Distance Education Committee.

- **Online/hybrid development stipends to build online course capacity for departments. To be offered to full or part-time faculty who attended the @One two-day training (information and discussion) Included above.**

OPEN DISCUSSION

Presentations from the Public/Senate Announcements There were no presentations from the public or senate announcements.

Adjournment

The meeting was adjourned at 4:05 p.m. Next meeting will be January 12.

Respectfully submitted,
Lynette Kral