

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Monday, October 20, 2014**

Call To Order with Introduction of Guests: The meeting was called to order at 2:20.

Committee Members in Attendance: Wayne Organ, Gabriela Segade, Andrea Phillips, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Pam Rudy, and Beth Goehring.

Committee Members Absent: Chris Tarp, Rick Ramos, and Judy Flum.

Visitors in Attendance: There were no visitors in attendance.

CONSENT AGENDA ACTION ITEMS

October 20 agenda Bonnie motioned to approve the agenda; Gabriela seconded; Gabriela, Bonnie, Alissa, Beth, Irena, and Pam were in favor; there were no abstentions.

October 6 minutes Beth motioned to approve the minutes; Bonnie seconded; Bonnie, Alissa, Beth, Irena, and Pam were in favor; Gabriela abstained since she was absent the October 6 meeting.

NON-CONSENT AGENDA ACTION ITEMS

There were no non-consent agenda items.

INFORMATION/DISCUSSION

Proposed Management Organization for Spring 2015: President Noldon presented the proposed management organization chart. She is proposing to add a second Division Dean of Student Services and a Student Grievance committee that would be overseen by the new dean position. She said that CCC has less management that staff than any of the other two colleges and that adding this position will bring us closer to LMC. She said that the position would be partially funded by the SSSP and categorical funds (70/30). When asked about the classified position to support this new dean, she said that there is no classified position to support this dean, and that responsibility would probably fall to the other Student Services secretary. Wayne asked what the process is for vetting new management positions. Denise said that there is no Box 2A for management. She is bringing it to all constituent groups, to receive consensus to move forward with putting the position in place as soon as possible. For the record, this position is paid through permanent money.

Faculty discussion: Matriculation funds have been reduced and not increased. ESL has lost one permanent position in outreach and counseling that hasn't been returned. It was noticed that the PE department was not included in the LAVA division on the chart. Gateway and HIS also get partial funding from SSSP. Wayne said that if the Academic Senate Council opposes this management position, that it can either be handled by him meeting with Denise, or through shared governance. He said that good reasons and alternatives would be needed to oppose this. Gabriela asked Wayne to send her the chart in Word document format so that she could revise it.

Change of grade Audit Relating to incomplete Grade Contracts: Wayne met with Sally Montemayor-Lenz and Mojdeh Mehdizaden at the district but there is nothing to report yet.

Program Review Reform Discussion: Wayne showed the Council how to access the Drama self-study that was completed using DVC's Program Review template. Agreements from the department chairs are needed to begin moving toward the approval of the Program Review template process. It was discussed that the 2-year CTE updates should not have to include the SLOAs and that the SLOAs should be separate from the self-study report. It was suggested that the updates should be renamed "Progress Reports." Wayne will check if the ACCJC requires the assessments on the mini program reviews.

Academic Senate Bylaws (Update) This agenda item was tabled.

Accreditation Visit Wayne reported that the visit went pretty smoothly and that the results should be back by February. He said that we may be hit on SLOs not being part of faculty evaluation, institutionalizing SLOs, and distance education.

SENATE PRESIDENT REPORTS

President's Cabinet The meeting consisted of assigning program reviews, and standardizing voting process for all committees.

Operations Council The meeting's main focus was on standardizing space heaters.

District Research Wayne met with Greg Stoup about ways to make the research already done by LMC be available to CCC.

FSCC The FSCC approved the MOU for repeatability, which gives the FSCC Chair more responsibility. Wayne will send the MOU to the CIC and affected departments.

Planning Committee The student success rate for the Student Success Scorecard could be raised by five points by moving 40 students from unsuccessful to successful. Results may be inaccurately recorded and students may be inaccurately placed in Basic Skills classes.

Faculty Consultation FSCC met with the Chancellor and asked for the FSCC budget to be increased to be able to send more faculty to conferences. The Chancellor is in support of sending a minimum of six faculty to select conferences.

STANDING COMMITTEE REPORTS

Curriculum Instruction Committee: Gabriela reported that a new Curriculum Specialist, Lori Rohleder, has been hired. The

committee is in the process of creating a uniform review process.

Student Services No report available. The title of this committee has been changed to Faculty Affairs.

COLLEGE COMMITTEE REPORTS

College Council: The main discussion at this meeting was regarding accreditation.

Distance Education: No report available

Presentations from the Public/Senate Announcements/Open Discussion

There were no presentations from the public, senate announcements, or further open discussion.

Adjournment Beth motioned to adjourn the meeting at 4:05 p.m.; Gabriela seconded; Gabriela, Andrea, Bonnie, Alissa, Beth, Irena, and Pam were in favor; there were no abstentions. The next meeting will be November 3.

Respectfully submitted,
Lynette Kral