

**Academic Senate Council Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, April 6, 2015**

**Location: AA216**

**Call To Order with Introduction of Guests at 2:15.**

**Committee Members in Attendance:** Wayne Organ (President), Gabriela Segade (VP/CIC), Irena Stefanova (LA), Bonnie Holt (LA), Beth Goehring (LAVA), Rick Ramos (LAVA), Seti Sidharta (NSAS), Alissa Scanlin (SS), Judy Flum (DE), and Katie Krolikowski (CTE).

**Committee Members Absent:** Pam Rudy (NSAS) and Andrea Phillips (SS).

**Visitors in Attendance:** There were no visitors in attendance.

**CONSENT AGENDA ACTION ITEMS**

**April 6 agenda**

**March 2, 16 minutes**

**ACTION:** Bonnie motioned to approve; Katie seconded; Wayne, Irena, Bonnie, Beth, Seti, Alissa, and Katie were all in favor; Gabriela and Rick abstained because they were in attendance at the March 2 meeting

**NON-CONSENT AGENDA ACTION ITEMS**

**Academic Senate Bylaws** Action will be postponed until the Distance Ed section is included. Wayne met with Mojdeh and it has been agreed that Distance Ed is now a subcommittee of the Academic Senate. There will be a change in how the chair is elected. The Council discussed whether the positions of committee chair and coordinator should be separate or combined into one position. Judy is currently the coordinator and committee chair. Debbie is the trainer. Judy feels it would work best if it was only one position, but leave the coordinator out of the bylaws. She said that the responsibility of the coordinator is to lead and grow distance education and training. The committee chair's responsibility is to get feedback from the committee on coordinator ideas. Gabriela said that the chair represents faculty and needs to get faculty feedback. Katie feels the coordinator could be a non-faculty paid by administration. She suggests that we separate the positions and only the committee chair falls under senate bylaws. Judy said that at the other colleges, they are two positions, one person, and a stipend is paid to the coordinator. Irena added that coordinator positions are usually only required as needed, and agrees that the two positions should be one person. Judy does not want to have two separate committees. She just wants to accomplish what the faculty want, and what the students and college needs.

**INFORMATION/DISCUSSION**

**ADT Out of Compliance** Gabriela reported that CCC is out of compliance of each program that offers a local degree of having a transfer degree also. The deadline is by June 30 to get in compliance. We only have eight so far. A program has 18 months from the time the TMC is approved to create a transfer degree (ADT). The programs that are out of compliance are Studio Arts, Spanish, Computer Science, Business, History, Anthropology, Geography, Economics, Biology, and Chemistry. Some of these have been completed but were rejected by the state because some of the courses had not been C-ID approved. The issue with Computer Science, which is a problem state-wide, is that it is not possible to create a transfer degree with only 60 units. The state is saying that if a program is out of compliance, then the local degree cannot be offered and must be removed from the catalog. Gabriela is asking the question of whether the college should be in compliance and local degrees be removed if the ADT is not submitted, or be out of compliance and not remove them from the catalog. We do not know what, if any, the consequences would be. Gabriela mentioned some issues, including such matters as the administration requiring a new material fee form, which she doesn't feel is an academic issue and shouldn't be required. Another issue is that administration has determined how distance education will be included in CurricUNET. Even if the course is a hybrid, it will need to be entered into CurricUNET as a complete online course because it's easier to fill in by checking the fully-online checkbox. She is concerned that this issue, among others, has not been determined by the CIC, but by administration without any consultation with CIC. Seti asked that a list be sent to the faculty of academic issues that involve curriculum. Gabriela would like to make a unified slide show with Wayne, to present at division meetings.

**Compressed Calendar Update** Wayne said that eventually, FSCC must come up with a decision to accept or reject the idea of a 16-week compressed calendar. That decision would then go to the UF. DVC has already voted to accept it. Wayne said we also need a backup plan in the case that CCC votes not to accept it. Do we push non-consensus, resulting in the decision resting entirely on the UF, and not going through the FSCC? Katie would like more discussion on keeping the current faculty hours. A faculty survey will be sent out by the Academic Senate office this week and the results will be discussed at the next Senate meeting.

**Incomplete Grade Form Language Update** Tabled for lack of time.

**Measure E Update** Beth reported that meetings were held July through September 2014 on determining how to divide the Measure E money between the three colleges according to what needed to be done. They had two separate goals, replace or remodel so they would have options in determining how to get more for less. Beth presented a slideshow on what the PE department submitted. Since the PE buildings are the entrance to the college, the department wanted to make it look more inviting to the community, but she said it was a big waste of time. She said that Ray Pyle will be hiring a planner to

look at the educational needs of the college to decide what needs to be done, and then hire an architect. Katie asked if the council could write a resolution to be informed of committees, and of construction such as computer labs in new buildings, which at this point, are very few.

**Strategic Plan Discussion** Tabled for lack of time.

#### **SENATE PRESIDENT'S REPORT**

Wayne reported that management has always had the right to reorganize divisions without collegial consultation, but now it has been determined that the Academic Senates must be consulted. An enrollment consultant, Noel Levitz, has been hired to look at our enrollment processes.

#### **SENATE VICE-PRESIDENT'S REPORT**

No report.

#### **COLLEGE COMMITTEE REPORTS**

No report.

#### **OPEN DISCUSSION**

**Presentations from the Public** There was no one from the public in attendance.

**Senate Announcements** In May, screening and interviews for the president's administrative assistant will take place. Since the interviews will take place after the last day of instruction, the council agrees, this time only, not to participate on this selection.

**Adjournment** – Meeting adjourned at 4:00 p.m. Next meeting will be April 20.