

**Academic Senate Council Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, March 2, 2015**

**Location: AA216**

**Call To Order with Introduction of Guests at 2:20.**

**Committee Members in Attendance:** Wayne Organ (President), Irena Stefanova (LA), Bonnie Holt (LA), Beth Goehring (LAVA), Seti Sidharta (NSAS), Alissa Scanlin (SS), Andrea Phillips (SS), Judy Flum (DE), and Katie Krolkowski (CTE).

**Committee Members Absent:** Gabriela Segade (VP/CIC), Pam Rudy (NSAS), and Rick Ramos (LAVA).

**Visitors in Attendance:** Jackie Wright.

**CONSENT AGENDA ACTION ITEMS**

**March 2 agenda**

**ACTION:** Katie motioned to move the Open Discussion agenda item to the top of the agenda; Beth seconded; Wayne, Seti, Alissa, Irena, Beth, Katie, and Bonnie were all in favor; no abstentions. Beth motioned to approve the agenda with the change; Bonnie seconded; Wayne, Seti, Alissa, Irena, Beth, Katie, and Bonnie were all in favor; no abstentions. Judy and Andrea arrived after approval of the agenda.

**February 2 minutes**

**ACTION:** Seti motioned to approve; Alissa seconded; Wayne, Seti, Alissa, Katie, and Bonnie were all in favor; Beth and Irena abstained because they did not attend the February 2 meeting; Judy and Andrea arrived after approval of the minutes.

**OPEN DISCUSSION**

**Presentations from the Public and Senate Announcements** There were no presentations from the public or Senate announcements.

**OPEN DISCUSSION** Wayne will be meeting with Mojdeh and Judy to discuss and get District's approval for Distance Education to be a subcommittee of the Academic Senate. Bonnie stated that she understood that only the larger committees would be Brown Act and that the smaller committees will be workgroups. Wayne said that the committees will be asked if they want to remain Brown Act committees or workgroups. Wayne said that rotating the division dean positions was not in district policy, but that he would like to work on rebalancing the divisions so that there is an equal number of faculty in each division.

**NON-CONSENT AGENDA ACTION ITEMS**

**Academic Senate Bylaws** The approval of the bylaws will be postponed until the Distance Education issue is resolved.

**INFORMATION/DISCUSSION**

**Compressed Calendar Update** Wayne reported that the UF and Academic Senate Council will have a joint meeting on March 16 in LA100 to discuss the compressed calendar issue. Jeff will invite guest speakers from other colleges using the 16-week compressed calendar schedule. Wayne will invite the Classified Senate since classified will be affected by the scheduled change. The Council would like the invitation extended to the ASU also. The speakers will be from the Business, Math, and Sciences departments. Beth said that there will also be speakers who have experienced problems with the compressed calendar. She said that the UF is responsible for the calendar and is seeking faculty opinions. When asked, she said that fulltime and part-time faculty have equal-level vote on union matters. It was stated that LMC and DVC are only asking for the vote from their Faculty Senate Councils. The CCC Academic Senate will include full and part-time faculty in the vote. It was suggested that the Classified Senate and ASU also have a vote. The final decision will be made at the FSCC (Faculty Coordinating Council) by May 2015. Beth said that there is a whole section on the UF website dealing with compressed calendar, and a list of colleges using that schedule. The Senate Office will survey the faculty for their opinions using surveymonkey.com. The questions proposed for the survey will ask if they want to go to compressed calendar; what division they are in; and, a summary of their opinion. Katie asked that it be summarized by divisions. Andrea said that most faculty are down to a 4-day workweek, but that the compressed calendar schedule would change the workweek to a 5-day week. It wouldn't have any effect on Student Services or Library Services because they are here Monday-Friday. Judy is interested in seeing how other colleges have been affected as far as the weekly union required faculty hours. It is assumed that FTES should go up using a compressed calendar. Blocked scheduling did not work because it was harder for students to complete.

**Unit Plans Discussion** This discussion was about the unpaid time it takes for a program coordinator to incorporate a unit plan into departmental budget. Beth said that the UF was working on that issue.

**Measure E Discussion** Beth is concerned that there is Measure E money at the district level to improve buildings and CCC is not getting their share because with the change in management here, it has not been applied for. DVC and LMC are receiving money but she says the money is being used for things other than what is in the bond language. Since the Physical Education area takes up a significant part of the college, the Physical Education department has put together a plan to renovate the area to make it more inviting to the public using funds from Measure E. Faculty need to be notified

of what areas should make plans and send them to Ray Pyle at the District. Wayne needs to meet with Mojdeh to discuss Measure E. Renovation plans using Measure E money need to be included in the Strategic Plan. Wayne said that the Educational Master Plan is on the website and that Mariles may have the architectural plans.

**Incomplete Grade Form Language Update** Beth will do the research on this issue with the other two colleges.

**Convocation on Innovation** The District has \$300K that can be applied for and used over a 3-year period for programs involving two or more college working together on an innovation project. The CCC Distance Education and Library programs are working on projects. Mojdeh also has funds available for individual college innovative projects.

**Senate Goals for Spring 2015 Discussion** No discussion took place.

### **SENATE PRESIDENT'S REPORT**

**FSCC HR2030.09** Divisional Organization was pulled from the DGC agenda until the FSCC reviews it further.

**District Governance Council** The chairing of the DGC rotates every year between the faculty, classified, students, and management. This year was LMC's Faculty Senate's turn, but the senate president said he didn't have time to chair because between his senate duties and teaching assignments, he didn't have time, so to avoid saying that the faculty was going to renege on chairing the position, each of the faculty senates will pay \$500 to LMC to pay a person to chair the position.

**Chancellor's Consultation** The budgets for the Academic Senates were increased.

**Governing Board** Approved to set the total hours of banked load to two years.

**Planning Council** No report.

**Enrollment Management** Mojdeh did the Nuts and Bolts PowerPoint presentation that focused on increasing enrollment. Enrollment has decreased since online registration was required.

**Budget Committee** No report.

**Operations Council** There will be new signage at the corner of Mills and Shane Drives.

### **SENATE VICE-PRESIDENT'S REPORT**

**Curriculum Instruction Committee** No report.

### **COLLEGE COMMITTEE REPORTS**

**College Council** No report.

### **Adjournment**

Alissa motioned to adjourn the meeting at 4:00 p.m.; Katie seconded; Wayne, Seti, Alissa, Irena, Beth, Katie, Judy, Andrea, and Bonnie were all in favor; no abstentions. The next meeting is scheduled for March 16 in LA100

Respectfully submitted,  
Lynette Kral