

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, January 12, 2015

Location: AA216

Called To Order with Introduction of Guests at 2:28 p.m.

Committee Members in Attendance: Wayne Organ, Pam Rudy, Andrea Phillips, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Beth Goehring, and Judy Flum.

Committee Members Absent: Gabriela Segade and Rick Ramos.

Visitors in Attendance: There were no visitors in attendance.

CONSENT AGENDA ACTION ITEMS

January 12 agenda

ACTION: Alissa motioned to approve agenda with the open discussion items moved to before the Information/Discussion items; Pam seconded; Pam, Alissa, Irena, Bonnie, Beth, Andrea, and Judy were all in favor; no abstentions.

December 1 minutes

ACTION: Alissa motioned to approve minutes; Pam seconded; Pam, Alissa, Irena, Bonnie, Beth, Andrea, and Judy were all in favor; no abstentions.

NON-CONSENT AGENDA ACTION ITEMS

Academic Senate Bylaws Tabled (Needs work on Distance Education section)

OPEN DISCUSSION

Presentations from the Public/Senate Announcements There were no presentations from the public or senate announcements.

In preparation for the all-college meeting with Chancellor Benjamin today at 3 p.m., it was suggested that the Council come up with a list of issues to discuss with her.

Enrollment Issues

- Students have difficulty in completing online registration.
- ESL students have more difficulty in registering.
- Another week is needed in January before classes start because new students wouldn't be allowed to register until January 6; leaving only four days to enroll, with classes meeting only once before it is cancelled.
- Being that the new Dean of Student Services' position is specifically centered on enrollment issues, the extra hired positions should help students with the application process.
- Beth suggested hiring two phone operators to help students enroll.

Other Discussion

- Beth shared her idea from the Convocation on Innovation. To inspire change, the division deans could rotate. She feels it would motivate the deans and the departments. Most thought it was a good idea. Even though it would be chaotic, the deans could learn from each other.
- A Senate task force should be created to look at how money is distributed.
- A College Hour is needed so meetings can happen. No classes should be scheduled during that time. Research is needed on what needs to be done to bring back College Hour. There is not enough space now with the construction being done, so classes must be scheduled at all times.
- Compressed calendar could help enrollment but doesn't allow for College Hour.
- There is a lot of SSSP money left. It was asked who the players were and stated that there needs to be a spreadsheet. Wayne said that we should add the SSSP money to the Budget Allocation so that it can be applied for.

INFORMATION/DISCUSSION

Department Budgets Update Tabled for lack of time.

Brown Act Update Tabled for lack of time.

Review of SSSP Budget Tabled for lack of time.

Convocation on Innovation Tabled for lack of time.

Senate President's Report

Tabled for lack of time.

Senate Vice-President's Report

Tabled for lack of time.

Adjournment

The meeting was adjourned at 2:55 p.m. Next meeting will be February 2.

Respectfully submitted,
Lynette Kral