

**Academic Senate Council Minutes  
Contra Costa College  
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<b>Monday, January 13, 2014</b>	<b>2:15 pm-4:00 pm</b>	<b>Location: AA216</b>
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**Call To Order with Introduction of Guests** The meeting was called to order at 2:22. There were no guests in attendance.

**Approval of today's agenda and minutes of December 2.** Approved

**Presentations from the Public/Senate Announcements** Rick is continuing as the LAVA division rep for the Senate. A CTE chairperson is needed. The Academic Senate may call a meeting of all CTE instructors to discuss the need to fill this position. Luanna gave an ASU update. She reported that the ASU has 13 senators, up from three from last semester; and is looking to be more visible this semester. The committee for student success is working on a student survey and census, and is also concerned with the number of homeless students. Wayne asked Luanna to send him an email regarding the student population. Wayne spoke about the Hub which is a group of teachers who hold their office hours together in the PS building. There was discussion of arranging for a permanent space for the Hub.

**Accreditation Basics** Joe Ledbetter suggested to Wayne that since the accreditation team may approach faculty, it may be a good idea for faculty better prepare themselves by reviewing what accreditation is all about by taking a basic training course that the ACCJC offers at the link: <http://www.trainingway.com/accjc/> It was suggested that this training could be done at the division meetings. Wayne said that the new business card will have the college mission statement printed on the back.

**Use of the Transition Between Classes Policy Draft Proposal** Before continuing the policy approval process, the drafted policy sentence, "The ten minute class transition time is shared between the instructor leaving and the arriving instructor." was sent out to the faculty-at-large asking them to respond to whether they agreed or disagreed with the statement. 57 faculty responded "Yes" and six responded "No". The proposal will be forwarded to the College Council as an administrative policy.

**Faculty Performance Reports for College Performance Standards** This item was tabled because of the absence of Randy Watkins, who would have led the discussion.

**Academic Senate Bylaws Review** This item was tabled for lack of time.

**Academic Senate President's Report** Wayne reported that the administration had made a decision, without shared governance, to lay off faculty because they felt that the discipline they were teaching under was not appropriate to the course. This decision should not have happened without consultation with the Academic Senate because it falls under AB 1725, in respect to shared governance involving academic and professional matters 10+1. Wayne is taking this matter, in regards to Courses to Disciplines, before the FSCC. There are minimum qualifications to teach in a discipline. Those disciplines are listed on the new course proposals. When the course proposals have been approved by administration, it has been determined that the administration have agreed to approve the discipline attached to the course. The Senate discussed the inappropriate addition of the Coaching discipline to PE courses. Management has now decided that Coaching cannot be a discipline assigned to PE courses. The main issue is that this happened without consultation with the Academic Senate which could have caused the loss of three instructors. The Governing Board has agreed that management was in the wrong and, with an apology, promised that it won't happen again. The Council discussed the inappropriate addition of coaching disciplines to PE courses.

**College Committee Reports** There was no reports.

**Open Discussion** Rick led a discussion on online instruction. He said that when he first began online instruction, there was just about a 40% completion rate. He started social communities online and the student success rate has gone from 40% to 74%, proving that students succeed better by working in groups. He spoke about how "Flip Instruction" works. The students listen to taped lectures outside of class and then only discussion of the lectures take place in the classroom. He discussed how three or more instructors could work together as a consortium comparing SLOs and course content, and developing common homework. The meetings could be held on Saturdays, taking the place of the PACE program. He said that if funding is based on completion, instead of FTES, the college will end up in bad shape. Rick will check on any available grants.

**Adjournment** The meeting was adjourned at 4:00 p.m. The next meeting will be February 3.