

**Academic Senate Council Minutes
Contra Costa College
Monday, April 1, 2013**

Those in attendance were: Wayne Organ, Rick Ramos, Beth Goehring, Aminta Mickles, Irena Stefanova, Bonnie Holt, Suzanne Huey, Alissa Scanlin, Seti Sidharta, Joanne Solano, and Luanna Waters.

Absent: Kenyetta Tribble, Chris Tarp, Ellen Geringer

Call To Order with Introduction of Guests The meeting was called to order at 2:15 p.m. There were no guests in attendance. Joanne Solano was introduced as the new Classified representative.

Approval of today's Agenda and minutes April 1 meeting. The agenda and minutes were approved. Wayne asked to include an Open Discussion item on the District-wide Student Task Force on today's agenda. Wendy Williams' name was removed from the minutes as she is no longer attending.

Presentations from the Public/Senate Announcements There were no presentations from the public. Wayne announced that he and Kenyetta would be attending the Spring 13 ASCCC Plenary Session in San Francisco April 18-20.

Families of Classes Update Wayne reported that the deadline for creating the families of classes was April 1. Spreadsheets announcing the families for active participation classes were sent out to all three colleges in the district. This should be completed this week. It was decided at Chancellor's Consultation not to establish a district-wide curriculum committee. Decisions such as where to place courses in the families and restricting enrollment would be decided by the local CIC, with Academic Senate approval rights. CIC needs to develop policies and procedures around repeatability for approval by the Academic Senate.

Faculty Issues with CIC Process It was reported that the CIC questions faculty instead of just approving the requested revisions. One faculty came away feeling humiliated. If the coursework has previously been approved, the CIC should only review the revision request and not scrutinize the entire document for punctuation and grammar. Wayne asked Kenyetta to begin the process of stating guidelines in the bylaws, and include a writing style section in the CIC manual. Wayne asked that the Senators ask for a vote in their division meetings: Yes or No, in the case of Course Catalog Changes, should the CIC restrict their discussion to the items being changed.

Faculty Online Teaching Self-Assessment Online courses need state approval and one requirement was to assess online teaching ability, so this self-assessment was created to document how the faculty received training to enable them to teach online. Since the CIC has no part in the hiring process, after the Department Chair and Distance Education Coordinator signs off, the forms will be turned into the Academic Senate for approval. The approved forms will be permanently filed either in the Senate Office, or Professional Development Office. The fifth section will be removed that questions how SLO assessment is done on the online course because that is included in the SLOA process. The paragraph following, referring to the Distance Education Supplemental form will be removed because it is confusing and has no bearing on the faculty online self-assessment. Notification signatures will include the faculty, department chair, Distance Ed Coordinator, and Academic Senate President.

Mission Statement Draft Discussion There was minor changes made at the first reading of the College Council. "Comprehensive" was changed to "transformational". There was no change to the Vision statement except for "regional and global workplace" wording. There was a slight change to the Values statement that created powerful, but more positive language. Change "increase services" to "increase student services" on the third section of the Goals statement.

Shared Governance Discussion

Participatory Governance vs. Shared Governance Wayne reported that there was a motion has been brought forth by the California League, a statewide management group, to change "shared governance" to "participatory governance." Wayne doesn't feel that it supports the language in AB1725 that deals with shared governance, with shared responsibility, where all ideas are discussed within constituency groups until an agreement is reached. President Noldon appears to be in favor of making the change here at CCC. The feeling is that the chancellor and college presidents are the only ones blamed for mismanagement and problems in governance, and that if the blame is not shared, governance shouldn't be either.

Committee Structure Update Wayne reported that there were minor changes to the proposed structure but that the College Council didn't agree that the Integration Council should be a standing committee and that there is a need for the Achievement Gap Committee, now that it's been changed to the Student Success Summit Committee.

Definition of "Teacher of Record" Wayne questioned what the definition if of "Teacher of Record". He was put in the situation of having to ask a department chair to take over a class until the teacher assigned to the class was awarded an equivalency. Discussion ensued with Wayne deciding that a state or district statement, or definition is needed.

Faculty Keys Discussion Continuation It was decided that an All Faculty vote will be called to decide on whether faculty will be required to have keys to their classrooms.

College Council Caucus Vote on Dental Assisting Update Wayne reported that faculty, classified, and students voted that the Dental Assisting program not be discontinued. Management abstained from voting because President Noldon was not in attendance.

The Senate President and College Committee reports and Open Discussion were tabled for lack of time.

Adjournment Meeting was adjourned at 3:55. Next meeting will be on April 15.