

Academic Senate Council Minutes
Contra Costa College
Monday, December 5, 2011

Those in attendance were: Wayne Organ, Kenyetta Tribble, Irena Stefanova, Bonnie Holt, Luci Castruita, Alissa Scanlin, Seti Sidharta, Gabriel Gonzalez

Absent: Chris Tarp, Ellen Geringer, Rick Ramos, Beth Goehring, Andrew Kuo, Wendy Williams

Call To Order with Introduction of Guests: The meeting was CTO at 2 p.m. in the Fireside Room. Jeffrey Michels and Rodney Wilson were guests. Bonnie Holt took minutes in Lynette Kral's absence.

Approval of today's Agenda and minutes of November 21 meeting. The agenda was approved. The minutes were approved with corrections.

Presentations from the Public/Senate Announcements There were no public presentations or Senate announcements.

Change of Withdrawal Date Wayne explained that with the current withdrawal date, students who dropped after the census date, but before the last day to drop without a W, would require the college to pay back the state funds received for those students. The state had notified a low-level staff member rather than the administration of this change causing the college to violate the change that they had imposed, resulting in the college paying a penalty. To avoid this penalty, the last day to drop is now one business day before the census date.

Committee to Review Shared Governance Processes Recommendations

10+1 Academic and Professional policy development and implementation matters Wayne explained that the first three of the ten were the prevue of the faculty. The remaining seven were to be consulted with the faculty. The plus one was everything else. A problem that is occurring currently is that with the structuring of the new curriculum approval system (CurricuNet) the administration would like the Division Dean to be included in the approval of curriculum and programs. It was pointed out that in the past, some course proposals were held up in the Dean's office awaiting the Dean's signature, and missed the deadline to make it to CIC. CIC is a subcommittee of the Academic Senate Council, and it is the faculty who has the only authority to create and approve curriculum. This is an example of a 10+1 matter that needs to be resolved.

Program Review Recommendations The faculty discussed the need to create a simple standard form for Program Review using a set of rubric that would be standardized and should be simple to fill out. The current format of the procedures for the process, contain a lot of "fluff". The information form should take into consideration SLOs and achievements. The awarding of Box 2A and budgetary awards should be in the best interest of the college as a whole and then prioritized.

Process for the Prioritization of Faculty Positions (Box 2A) Tabled for lack of time.

Recommendation for Discontinuance Policy Tabled for lack of time.

Educational Planning Committee Overview Tabled for lack of time.

Courses and Programs Not Eligible for Financial Aid Kenyetta brought this issue to the attention of the Council. A brochure was created and distributed by the Financial Aid Office and contains errors. The programs and certificates identified as not being eligible for financial aid contain college level transfer classes. Discussion focused of whether or not there was a finite amount of money and whether or not it came from College funds, like the Foundation, or whether it was Federal Funds. The faculty discussed possibly asking the person who created the flier to come explain to the Senate. Alissa Scanlin discussed her concerns because the classes that were listed as not qualifying for financial aid were her classes.

Task Force on Student Success Update Tabled for lack of time.

Achievement Gap Update Tabled for lack of time.

Senate President's Report Tabled for lack of time.

College Committee Reports Tabled for lack of time.

Open Discussion Tabled for lack of time.

Adjournment The meeting was adjourned at 3:40 pm.