

**Academic Senate Council Minutes
Contra Costa College
Monday, November 21, 2011**

Those in attendance were: Wayne Organ, Kenyetta Tribble, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Beth Goehring, Andrew Kuo, Wendy Williams, Gabriel Gonzalez

Absent: Luci Castruita, Chris Tarp, Ellen Geringer, Seti Sidharta, Rick Ramos

Call To Order with Introduction of Guests The meeting was called to order at 2:22 p.m. There were no guests in attendance.

Approval of today's Agenda and minutes of October 31 and November 7 meetings. The agenda and minutes were approved with minor spelling errors.

Presentations from the Public/Senate Announcements There were no presentations from the public or Senate announcements.

Committee to Review Shared Governance Processes (Action) Wayne stated that there is no consultation on 10+1 issues, except for Program Discontinuance and Box 2A, which are discussed privately and are not shared governance decisions. 10+1 issues are guided by the ASCCC, and the first three are entirely faculty controlled. Our district will rely primarily on the Academic Senate's decision on those first three issues. Wayne will put together a PowerPoint to explain the 10+1 at the next Senate meeting.

Task Force on Student Success Wayne attended the Student Success Task Force Town Hall in Oakland on December 16. He will post the video of the meeting on the Senate website.

Achievement Gap Discussion Wayne attended the local Achievement Gap meeting chaired by Michael Aldaco. There was discussion on Rick Ramos' Learning Community program with interaction between the high schools, faculty, and counselors. Rick is looking for classes to include in this program. All faculty involved with the student's course of study would have a group discussion of the student's work and progress. Further Council discussion led to the question of whether a paper written and used in two different courses would be a violation of the plagiarism policy.

Senate President's Report

Operations Council Wayne reported that the big topic at the Operations Council was smoking. The Council wanted a manager to speak to the faculty about smoking in non-designated areas. Wayne didn't feel that managers should have to talk to faculty about this problem, but that faculty should take it upon themselves to follow the same policy that the campus expects the students to follow. He sent out an email to this effect and received quite a few responses.

CCC Budget Meeting Wayne reported that the Budget Report was sent out and it showed that the district had a 23% reserve when it only needed a 5% reserve so they returned the \$100 health premium increase that the faculty paid and rescinded the furloughs for the Classified staff. They are keeping the 5% mandated reserve with an extra 5% to equal a 10% reserve which leaves the district reserves at \$1.8 million. CCC has an extra \$300,000 reserve. The UF thinks it's an accounting problem. The CCC reserve will be used to pay for vacation and bank load, and the cosmetology penalty. If the reserves aren't spent, the money goes back to the district.

DGC Wayne reported that the Ed Plans from each campus were discussed. The "red carpet list" from CCC contained the usual programs: Culinary, AUSER, and The Advocate. No programs were put on the "watch list." Wendy suggested that Donna ask the college to create the "red carpet list" before going to the Education Planning Committee, where each campus gets to make itself look exceptional.

President's Cabinet Wendy attended this meeting in Wayne's absence and reported that the Achievement Gap is going to be an All College Day presentation of what the college has done so far. She said that she discovered that in the reading of the Program Reviews, they are divided up amongst the constituency group representatives, but that there is no discussion about what each program needs. The SLO should trickle up to the Budget Committee, where the needs of the program should be considered. DVC takes out all budgetary issues out of Program Review and discusses the program needs. Wayne asked Bonnie to ask her husband, who teaches at DVC and sits on the Budget Committee, to make a presentation at one of our Senate Council meetings on how DVC does this.

College Committee Reports

College Council Wendy reported that most of the agenda items were tabled because of lack of attendees. The Student Engagement Survey, the budget, and the new Unit Plan form were discussed.

Council of Chairs Beth reported that the Korea and China Program partnerships with CCC were discussed. Deans Kalkstein and Lee are traveling to Korea and Dean Kalkstein will travel on to China. She said that Rick Ramos is writing a Substantial Change paper. Transfer programs must have at least 50% of the required courses online. The KINES and ADJUS programs fulfill this requirement. Student Services need to be offered online also. All courses in the Korea and China programs must be taught in English. It's prestigious to have an American degree. Kenyetta will be presenting an AA/AS-T training workshop at the next Council of Chairs meeting.

Open Discussion The State Chancellor's office decided that they would not provide apportionment between the drop date and census date which would be a huge loss to the colleges. The withdrawal date must be moved to coincide with the census date to avoid this.

Adjournment – Meeting was adjourned at 3:55. Next meeting on December 5 will be the last meeting of the semester.