

**Academic Senate Council Minutes
Contra Costa College
Monday, November 7, 2011**

Those in attendance were: Kenyetta Tribble, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Luci Castruita, Beth Goehring, Wendy Williams, Seti Sidharta, Rick Ramos, Gabriel Gonzalez

Absent: Wayne Organ, Chis Tarp, Andrew Kuo, Ellen Geringer

Call To Order with Introduction of Guest CTO at 2:22 p.m. with the introduction of John Diestler and Joe Ledbetter as guests.

Approval of today's Agenda and minutes of October 31 meeting. (Discussion/Action)

The agenda was approved as presented. There were no minutes to review.

Presentations from the Public/Senate Announcements There were no public presentations or Senate announcements.

Committee to Review Shared Governance Processes Discussion

This was a discussion regarding the creation of a proposal to forward to the College Council to form a committee to review policy processes. Wendy Williams announced that she attended the President's Cabinet in Wayne's absence while he attended the ASCCC Plenary. She said that she brought up the issue of the Box 2A process as a concern. She said that Mack said that the Senate can decide on a priority list and use it as a reference in Box 2A. She said that Mack also stated that letters are sent to the departments that didn't receive the requested hire. She read the form letter and it has no feedback as to why the request was denied. She said the President's Cabinet had a ranking of departments who didn't get their hiring requests, but has no reference to next year's decision. Rick Ramos feels the Academic Senate should use a rubric and that shared governance should use that rubric to make recommendations to the President's Cabinet and make this process policy. Wendy passed around the Resource Request rubric for Prioritization from Cypress college Planning and Budget Assessment. Kenyetta suggested that for budget transparency, how SLOs are being used should be used for budget allocations. Wendy suggested that some feedback be included as to why the allocation was denied. Rick suggested that a template be created that counts or figures points automatically. Wendy said that accreditation says that shared governance needs to be documented in these processes. Kenyetta stated that the "shared governance" wording is being replaced with "participatory governance" in the district.

CIC Composition Discussion (Goehring)

Kenyetta presented the CIC composition as stated in the manual. Beth had a concern that her division representative needs to be trained for CIC but is not required to the DIC chair. Rick feels that the CIC reps should participate on the DIC so that they would be better trained if the DIC chair steps down. It was agreed by the Council that the CIC division rep is not required to participate on the DIC, but that the DIC chair should be a CIC division rep.

ASCCC Fall Plenary Update Discussion

Kenyetta said that the hot topics at the ASCCC Plenary were the Student Success Task Force, repeatability, and whether local degrees are needed. She said that Jack Scott said he is focusing this year more on high school students entering community colleges than transferring to the 4-year institutions, or the re-entrance students. Kenyetta said that the resolutions listed under Consent agenda section were resolutions that all the Senates were in agreement.

- 1.01 needs more time for the Senates to review the past issues.
- 5.0 all Senates were opposed
- 6.0 Community Service courses, particularly Ed2Go, may not be in compliance such as if the courses are advertised on the college's website, the instructors must meet state minimum qualifications or qualify through an equivalency.
- 6.02 It was approved that the audit fee of \$15 should be increased since course fees have increased.
- 6.03 It was approved that the community colleges will take responsibility for Adult Education (with funding), and that it includes lifelong learning. The council raised the question of whether this will result in a new department, the Council took much offense to this decision.
- 6.04 Kenyetta said that there was no ESL representation on the Student Success Task Force, so this issue does not apply to ESL students.
- 7.0 BOG (Board of Governors) fee waiver will not be granted to students after a certain number of units have been taken and the student must have at least a 2.0 GPA.
- 8.01 adds an online component
- 9.03 Top code for KINES was added and cannot count toward the eight unit limit of PE courses a student can take.
- 9.04 doubles the time to 350 hours and receives credit for the off season
- 9.06 No more than four level courses with no advanced courses (Intermediate 1 and 2)
- 11.0 Technology – there must be human interaction for contact hours.
- 19.0 are all faculty responses to the LAO.

The complete resolution voting results are posted on the Senate website, portal, and public folders.

Task Force on Student Success /Achievement Gap Discussion

There is a Town Hall meeting in Oakland on November 16 to discuss the Student Success Task Force findings. There are local Achievement Gap meetings on the third Wednesdays of each month from 2-5 in the CRC. Rick is meeting with the students, Michael Aldaco, and Kelly Ramos to implement assessment for Math and English at the high schools beginning in Spring. For the student to be accepted into ENGL 1A, a research paper can be written. The student must take 12-15 units per semester. Next year's step is to write a grant if the pilot works. A LMS (Learning Management System) survey has been sent to faculty for new learning samples.

Senate President/College Committee Report There were no reports available.

Open Discussion There were no open discussion items.

Adjournment The meeting was adjourned at 4:10 p.m. The next meeting will be November 21, 2011