

Academic Senate Council Minutes

Contra Costa College

Monday, September 19, 2011

Those in attendance were:

Academic Senate President: Wayne Organ worgan@contracosta.edu

NSAS Rep: Wendy Williams wwilliams@contracosta.edu

LA Rep: Irena Stefanova istefanova@contracosta.edu

SS Rep: Luci Castruita lcastruita@contracosta.edu

LAVA Rep: Beth Goehring bgoehring@contracosta.edu

CTE Chair: Rick Ramos rmos@contracosta.edu

Absent:

Student Services Chair: Chris Tarp ctarp@contracosta.edu

Faculty Development Chair: Ellen Geringer egeringer@contracosta.edu

VP: Kenyetta Tribble ktribble@contracosta.edu

NSAS Rep: Seti Sidharta ssidharta@contracosta.edu

LA Rep: Bonnie Holt bholt@contracosta.edu

SS Rep: Alissa Scanlin ascanlin@contracosta.edu

LAVA Rep: Andrew Kuo akuo@contracosta.edu

ASU Rep: Gabriel Gonzalez asuccparlia@contracosta.edu

Call To Order with Introduction of Guests April Tisby

Approval of today's Agenda and minutes of August 15 meeting. The agenda was approved. The minutes were corrected to read that Kenyetta Tribble said that students who graduate with an AA/AS-T degree will receive an increase on their GPA of .20, .10 or .00, depending on the campus and major, when transferring to a CSU.

Presentations from the Public/Senate Announcements There were no presentations from the public. Rick Ramos announced that a Reading Apprentice workshop will be held on September 30. It will be an overview of the program. The workshop will be presented by Ellen Smith and Katie Krolkowski. Kenyetta Tribble attended the Curriculum Regional meeting where the issue of repeatability was a hot topic. There are two repeatability issues. The first being repeatability of a course taken by a student who has already passed the course with a grade of C or better in which they may take the course or a total of four times. The second being repetition; whereas, currently, the student who receives a W, D, or an F, may attempt the course up to seven times. The State would like to reduce that number from seven to three. Wayne asked for the Council to discuss this at their division meetings so that the Senate they make a stance at the next meeting.

Linger and Learn Proposal Discussion Joe Ledbetter was not able to attend this meeting so this discussion was tabled.

Requirements from ACCJC regarding SLOs Update Wendy and Joe worked on the proposal. They looked at other colleges to see if they have anything in progress found no formal presentation as yet. Rick Ramos said that there are no real models to go by and that there is not enough knowledge available. Wendy said that the evaluation teams are supposed to check that the SLO results are linked around the action plans. She also said that in most states the SLOs were written by the accreditation teams and then told the faculty how to assess them, but that California went from bottom up. Wendy said that currently the validation team looks to see if action plans are supported at SLOs, and there is conversation, but nothing that makes sense. Wayne said that if we put in our program reviews, what the accreditation team needs, it would be more cut and dried. There is a need to redefine program review.

Box 2A New Hire Process Wayne asked the Council if anyone knew how new hiring was determined. He would like to see a rubric created. Wendy said that Los Rios College has an academic committee to determine new hires. Wendy will e-mail their rubric to the Senate Council. Wayne asked the Council to bring suggestions from their division on how to make the Box 2A process more transparent.

Community Education April Tisby is the new coordinator for community education. She explained why she is promoting it and that it is fee-based. PE had to eliminate non-credit courses and will now be offering these courses as fee-based. She said that with budget cuts resulting in classes being cut, fee-based courses may be offered to compensate. The department would receive 10%, the instructor gets paid, but the district gets nothing. Fee-based courses are not subject to CIC review. They also all do not have to be offered at CCC, but at any location such as a church. There would be a 60/40 split where the College gets 60%, of which 10% of that goes to the department, and the faculty gets 40%. These classes are not academic and therefore do not transfer. Class size and money can be discussed with April. There is no financial aid or fee waivers offered. The courses will be advertised on the CCC website.

Using a Publisher Website Rick Ramos said that all Distant Education courses will need to go through CIC to have substantial contact hours noted on all the course outlines. All courses, online and live, that use publishers' websites are charging material fees to the students of \$50-\$60 to use those sites. Material fees cannot be charged if the material is not tangible. Title V is going to be changed regarding material fees but as of now CCC is not in compliance with Title V. Used books cannot be sold because they have expired website licenses. It should state in the schedule a disclaimer that the students will have to pay for the website or take the class live. Andrew suggested that students need to cut and paste information off the website and save it to Word documents. Wayne would like the Council to vote on whether to support websites as under Title V, or not. If you are using a publisher's website now, you are under a violation of Title V. It was motioned for a disclaimer in the schedule for those courses that are currently using the publisher website. Beth asked Pierson publishers to just sell access for \$15 and not use the e-book, in which they agreed to. Wayne asked

Kenyetta Tribble to speak to the scheduling committee regarding the disclaimer. Rick will gather information on those courses using publishers' websites and CIC will be informed. Rick said that the Distance Ed committee is looking at development of a survey of students regarding online courses and how well faculty presented them. Evaluations must be done for online courses somehow. Students asked for extra credit if they participated in the survey. Rick did offer extra credit but still only got 20% of the students to do it. It was noted that even live classes may use publisher websites for homework. This issue will be returned to the next agenda for update and more discussion.

Achievement Gap Discussion Wayne reported that the district and local committees have not yet met. Wendy said that the College Council discussed a survey asking students questions about what is happening in a classroom. The survey would cost \$7,000. The College Council felt they could write their own survey which would be more appropriate for our students. Kenyetta said that 88% of the students here at CCC are testing at basic skills level for math and only 11 to 15% of high school students were testing at college level on the STAR tests.

President's Report Wayne reported that there is a \$2.5 million hole in the budget. The chancellor needs to hire someone to make the drastic cuts but who will not be hired as the permanent CCC president. There's nobody in the district who desires this position. Wayne is concerned that there is not a transparent process for program deactivation. He also reported that the hiring processes for interims are done ad hoc with no board policy. He spoke on zero-based budgeting, and said that a new process is needed for determining if the budget is viable every year. He said that now is the time for faculty involvement in these issues because of the loss of the top three administrators here at CCC. The faculty needs to list all the things that need to be fixed and get the procedures in place in the four months that we have left before the hiring of the permanent president here at CCC.

College Committee Reports There were no reports.

Open Discussion There was no open discussion.

Adjournment The meeting was adjourned at 3:55 p.m. The next meeting will be October 3, 2011.

**Respectfully submitted by,
Lynette Kral**