

Academic Senate Council Minutes

Contra Costa College

Monday, August 15, 2011

Those in attendance were:

Academic Senate President: Wayne Organ worgan@contracosta.edu

NSAS Rep: Wendy Williams wwilliams@contracosta.edu

LA Rep: Irena Stefanova istefanova@contracosta.edu

SS Rep: Luci Castruita lcastruita@contracosta.edu

LAVA Rep: Andrew Kuo akuo@contracosta.edu

Absent:

Student Services Chair: Chris Tarp ctarp@contracosta.edu

Faculty Development Chair: Ellen Geringer egeringer@contracosta.edu

SS Rep: Alissa Scanlin ascanlin@contracosta.edu

VP: Kenyetta Tribble ktribble@contracosta.edu

NSAS Rep: Seti Sidharta ssidharta@contracosta.edu

LA Rep: Eric Sanchez esanchez@contracosta.edu

LAVA Rep: Beth Goehring bgoehring@contracosta.edu

CTE Chair: Rick Ramos rmos@contracosta.edu

Call To Order with Introduction of Guests Joe Ledbetter and Ellen Smith were in attendance.

Approval of today's Agenda and minutes of May 16 meeting. The agenda was approved. The minutes were approved with the correction of one error noted.

Presentations from the Public/Senate Announcements There were no presentations from the public and no Senate announcements.

President's Report Wayne introduced Kenyetta Tribble as the new ASC Vice President, He stated that he would be sending out an email "Highlights from Wayne" within days after every meeting or event that he attends so that the faculty gets fresh, updated information immediately since the Council does not meet weekly. The division reps should bring any feed back to the Council for discussion at the following Council meeting. The Council came up with a list of priority issues to work towards this year.

-Better connections between the Counseling and faculty areas.

-The Achievement Gap which consists of college and district committees (Discussion ensued on this issue and is included in agenda Item 8. Achievement Gap Discussion.)

- Box2A New hire process (this item will be discussed on the next agenda)

Linger and Learn Proposal Discussion Joe Ledbetter had approached McKinley and Richard Akers last semester regarding a possible weekly Friday luncheon to gather employees who would not otherwise mingle, focusing on some aspect of learning that the group could informally discuss, launching Faculty Inquiry Groups. He said that Candy Rose, past CCC President, used to invite faculty to lunch in her office conference room on certain Friday afternoons. Joe would like to see this of more of a social activity that a CAG or better teaching/learning activity for the faculty. Rick Ramose discussed a project that included four classes led by different instructors with 10-15 students regarding student achievement. After the classes were completed, the four faculty came together and discussed the results. Ellen Smith discussed the Reading Apprentice program she will be offering as part of the Teaching Academy project beginning during Spring 2012 flex week for two days and then twice a month on Fridays for a few weeks to total approximately 40 hours. It's a framework for faculty to help students become better readers. She learned about this program by attending a seminar and then the group met weekly for a year discussing ideas. It covers four areas: personal, social, discipline, and pedagogy. This discussion will be continued to the next agenda. (Discussion ensued on the issue of the Achievement Gap and is included in agenda Item 8. Achievement Gap Discussion.)

Requirements from ACCJC regarding SLOs Update Wendy Williams brought this issue to the agenda. She reiterated that the ACCJC is one of seven accreditation institutions including universities and state colleges, and ACCJC is specifically for community colleges. She said that a lot of these new requirements are coming from the federal government down to ACCJC. They want a process to be in place to evaluate how well SLO assessments are done. The Council was under the impression that there was already a process in place which was that the assessments were presented at the Division meetings and that it was noted in the minutes of those meetings. Wendy says that there needs to be more evidence of the evaluation process such as a rubric. She guided the Council to the ACCJC website and specifically to Barbara Beno's memo that discussed the rubric. Wendy said that the President's Cabinet, which determines the final recommendations for Program Review, should use a rubric that shows the needs of each department. She feels that the faculty should take the initiative on this. She said that another thing that is coming is benchmarking and goal setting of continued improvement – if the assessment criteria goal of 80% is attained, then the goal should be raised to 83% the next time. She suggests that the Council link to the ACCJC.org website and read the newsletters available. A transparent and verifiable link in regards to hiring and/or departmental needs must be linked to the SLO/Program Review process. Wayne assigned Joe Ledbetter and Wendy Williams to a subcommittee to write a proposal for a possible resolution to take to the President Cabinet in regards to this issue. There will be an update in one month, which will fall on the next Council meeting, September 19.

Vice Chancellor for Administrative Services Screening The Council discussed desirable qualifications they would like to see in the new hiring of the Vice Chancellor of Administrative Services that will be hired in the district this semester. This position deals with Human Resources, financial services, facilities services, information technology, purchasing, and campus safety. They agreed that the Vice Chancellor of Administrative Services desirable qualifications should include:

- 1) experience with, and supports, shared governance;
- 2) ability to focus on partnerships, and alternative sources of revenue;
- 3) knowledge of categorical funds that come from the state;
- 4) creating community policing philosophy;
- 5) experience with integrating students input;
- 6) experience in streamlining administration costs; and
- 7) experience with budget allocation models

A link to the Vice Chancellor of Administrative Services job description and request for faculty input will be sent out through the email. Wayne would like all suggestions sent to the Senate Office before August 24.

Achievement Gap Discussion This has been, and will be, an ongoing discussion item. Rick Ramos said that students are requesting the following:

- Using research data to direct policy and decisions
- Teaching and learning
- Academic model ratio of counselors to students
- Departments to get more involved with students

Wendy Williams said that we talk abstract concepts and that it's time to take some action steps.

Joe Ledbetter said that the Achievement Gap is just a symptom of the disease.

Rick Ramos spoke about Freshman Experience, and the willingness of the students to mentor other incoming students. He also spoke about paying a company to evaluate the college at a cost of \$15,000. He says that Mack has a budge of \$40,000 to spend for the Achievement Gap. Michael Aldaco is in charge of this subcommittee of the College Council. Wendy said that the students know what they need and that we need student input. If we're going to spend money, pay the students to mentor other students.

Open Discussion There was a request to put SB1440 back on the agenda by Kenyetta Tribble. She said that students that graduate with an AA/AS-T degree will receive an increase on their GPA of .20, .10 or .00, depending on the campus and major, when transferring to a CSU. Rick said that there is a need for workshops to help faculty create the AA/AS-T degrees from the approved TMC (Transfer Model Curriculum).

Adjournment The meeting was adjourned at 3:58 p.m. The next meeting will be September 19, 2011.