

Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
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Council Members in Attendance were:

<p>Academic Senate President: Richard Akers rakers@contracosta.edu NSAS Dean: Leverett Smith lesmith@contracosta.edu LA Rep: Irena Stefanova istefanova@contracosta.edu SS Rep: Alissa Scanlin ascanlin@contracosta.edu LAVA Rep: Beth Goehring bgoehring@contracosta.edu CTE Chair: Rick Ramos rramos@contracosta.edu</p>	<p>Office: Lynette Kral lkral@contracosta.edu NSAS Rep: Seti Sidharta ssidharta@contracosta.edu LA Rep: Eric Sanchez esanchez@contracosta.edu SS Rep: Luci Castruita lcastruita@contracosta.edu LAVA Rep: Andrew Kuo akuo@contracosta.edu ASU Rep: Barbara Sutton: nulifebeginning@yahoo.com</p>
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Monday, October 4, 2010

Called to Order at 2:15 pm

Location: AA216

Introduction of Guests	Jason Berner, John Diestler, Shannon Beckham, Kenyetta Tribble
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Agenda for October 4, 2010/Minutes of September 20, 2010	The agenda and minutes were approved.
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Presentations from the Public/ Announcements	There were no presentations from the public.
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Carnegie Guidelines Lab units for Computer aided instruction courses were being questioned. Jason Berner said that one unit of credit is awarded for three hours of lab and that according to state guidelines you can offer two hours for 1 unit and that includes one extra hour outside of class. The guidelines say you have to be careful doing this for transferable courses. The question was that if there should be a policy and there is concern as to why the state is giving a warning. John Diestler would like more information as to the “warning”. He has been offering two hours for one unit for 20 years with no problem. John assigns a lab book to record shortcuts instead of going to menu every time. The students are required to rehearse these shortcuts at home. He knows of five other community colleges doing the same thing and that other colleges have it stated in their catalogs, such as LA Valley Community College. This is also a lecture/lab course. Shannon Beckham recommends renaming it as a computer aided lab versus regular lab so she can differentiate between computer lab and computer assisted lab courses. She is not sure what the “warning” is that the state cautions against. Kenyetta Tribble has not seen any problems with ASSIST but will check on it. Richard would like the Senate to take a stand on this matter. The Senate motions and agrees to continue the practices already implemented in the past and incorporate computer aided instruction into the course. It’s also important to note these two lab hours include lecture and outside assignments. Leverett suggests grading the lab books and include this on the syllabus.

Graduation Requirement Change Resolution (discussion/action)
The Academic Senate is making a recommendation to the catalog committee. The recommendation is to make a change in the catalog regarding the PE graduation requirement. The new PE graduation requirement will read “must complete two units of PE”. This change brings CCC in line with the district PE graduation requirement. The Academic Senate is also recommending that the PEIC courses fulfill the PE graduation requirement. Attached will be the Senate minutes documenting the discussion of these changes. The recommendation was motioned and approved and will be forwarded to Kenyetta Tribble.

Achievement Gap and Cohort Data Discussion (Ramos/Akers) Richard and Rick met with Tim Clow last week. Mack said that money is coming down to work with the Achievement Gap problem. Rick says that faculty need to work with the students to provide what they need and then schedule the courses that they need.

Crosswalks Between District Strategic Directions and ASC Goals. Richard would like comments sent to the Senate Office. There was a motion brought forward and approved to forward these goals to the FSCC and for Chancellor’s Consultation with the changes that Leverett will propose.

FSCC Budget Policy Procedure information Discussion Richard discussed the FSCC’s new budget allocation of \$100,000 that includes department backfill for faculty replacing Senate presidents during their term in office. Richard also presented the CCC Academic Senate budget.

SENATE PRESIDENT REPORT Richard reported on the various committees he attended. He volunteered at the golf tournament this morning. All scholarships come from the tournament. SB1440 has been signed. The Safety Committee discussed used syringes found in trash. The Nursing and Dental departments will be asked to help dispose of needles. There will be no flu clinic this year.

COLLEGE COMMITTEE REPORTS There were no reports.

OPEN DISCUSSION Late add-on problem was discussed. It took 2-3 weeks before students were notified. There is a need for off-campus, and night classes support needed, and orientation for faculty and students who attend off-campus. Darlene Poe will be asked to provide more chairs in AA216.

ADJOURNMENT was called at 3:55 p.m.

NEXT MEETING will be October 18, 2010.