

**Academic Senate Council Minutes**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**  
**(510) 235-7800x4215**

**Council Members in Attendance were:**

**Academic Senate President:** Richard Akers [rakers@contracosta.edu](mailto:rakers@contracosta.edu)  
**VP/NSAS Rep:** Seti Sidharta [ssidharta@contracosta.edu](mailto:ssidharta@contracosta.edu)  
**LA Rep:** Irena Stefanova [istefanova@contracosta.edu](mailto:istefanova@contracosta.edu)  
**SS Rep:** Luci Castruita [lcastruita@contracosta.edu](mailto:lcastruita@contracosta.edu)  
**CTE Chair:** Rick Ramos [rmos@contracosta.edu](mailto:rmos@contracosta.edu)

**Office:** Lynette Kral [lkral@contracosta.edu](mailto:lkral@contracosta.edu)  
**NSAS Rep:** Wendy Williams [wwilliams@contracosta.edu](mailto:wwilliams@contracosta.edu)  
**SS Rep:** Alissa Scanlin [ascanlin@contracosta.edu](mailto:ascanlin@contracosta.edu)  
**LAVA Rep:** Andrew Kuo [akuo@contracosta.edu](mailto:akuo@contracosta.edu)

**Monday, February 7, 2011**

**Called to Order at 2:15 pm**

**Location: AA216**

<b>Introduction of Guests</b>	Judy Flum, Megan Kinney, Joe Ledbetter, Tim Clow, Jim Gardner
<b>Agenda for February 7/Minutes of December 6</b>	The agenda and minutes were approved.
<b>Presentations from the Public/ Announcements</b>	Richard attended a service learning workshop during break. It is on YouTube and is being closed captured. YouTube has a free editing process. Everything shown on campus must be closed captioned. Rick Ramos says if it is related to a course, WebCT, or portal, it can be paid through a grant from the State Chancellor's office. Send it to him as soon as possible. Rick also said that there is a faculty conference on March 4-5 at Chabot College in Hayward. There were no presentations from the public.
<b>Achievement Gap Discussion</b>	Tabled for lack of time.
<b>Eliminate Individual Local Graduation Requirements</b>	Richard said that a motion to "call to question" ends the debate and is ready for vote, or a motion to continue would allow five to 15 minutes more for discussion. Using the approved wording of the proposals to eliminate individual local graduation requirements, and determining that the Council agreed at the last meeting that there would be two paths (parallel degrees) to an AA/AS degree at CCC, it was motioned and approved to eliminate proposal number one, local requirement Area E, and proposal number two, local requirement Area F, from the local graduation requirements. The vote to eliminate the remaining Areas G, H, J, and K will continue on the next agenda. Wendy said that it is important for departments to discuss the local AA degrees in the catalog. Rick Ramos said the catalog descriptions need to be updated. This means a description of the program, not just the career opportunities.
<b>Policy on Philosophy and Requirements for Associate Degree and General Education View</b>	Tabled for lack of time.
<b>Review DGC Agenda Documents</b>	Richard asked Council to review and send him feedback before February 15.
<b>C-ID/1440 Transfer Degree Update</b>	Richard reported that the workshop during flex was successful. He asked the Council to review the attachments and send him feedback.
<b>CCC Planning Agenda</b>	Tim Clow gave a presentation on the integrated strategic planning model which is everything accreditation requires us to do. Tim will send a link to this document. When asked how this tied to the budget, Tim said that it has a direct effect on budget as to whether programs are deleted. We may be forced to modify our mission statement. "Death to lifelong learning." Tim continued to explain the integrated planning model through shared governance. The mission statement goes through a three-year recycle and is the Research and Planning's responsibility. The mission statement is approved by the College Council and the Governing Board. Strategic initiatives are on a five-year cycle. Strategic initiatives are approved by the College Council and the Governing Board. Strategic initiatives are now in the third year. This is also the responsibility of Research and Planning, acting as a subcommittee of the College Council. It is their responsibility to answer whether we did what we said we'd do. Tim gives a report to the College Council. Program Reviews are in two and four-year cycles CTE program is every two years ago. After the Program Review goes through validation teams, it then ends up at the President's Cabinet for final commendations and recommendations. Unit plans are on a yearly cycle which are due in February. These are submitted to the Business Director. Unit plans say what a department is planning and working on pertaining to strategic initiatives. Tim says that CCC is years ahead of the other two campuses year as far as SLOs and reports are given to the College Council by Research and Planning. The Technologies strategic plan, the CCCCD five-year construction plan, staff development plan, enrollment management plan, student equity plan, and basic skills plan are on a five-year cycle. The facility master-plan and the educational plan master is on a 10 year cycle. The achievement gap data is on the Research and Planning website. You can access the data for the departments by going to Programs and Departments on the CCC website, and then to the Research and Planning website. Tim said that we will have to have more college dialogue before the student equity plan can be written.
<b>SENATE PRESIDENT REPORT</b>	Report tabled for lack of time.
<b>COLLEGE COMMITTEE REPORTS</b>	Reports tabled for lack of time.
<b>Open Discussion</b>	Tabled for lack of time.
<b>ADJOURNMENT</b>	was called at 3:55 p.m.
<b>NEXT MEETING</b>	will be March 7, 2011