

Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
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Council Members in Attendance were:

Academic Senate President: Richard Akers rakers@contracosta.edu

VP/NSAS Rep: Leverett Smith lesmith@contracosta.edu

CLASS Rep: Irena Stefanova istefanova@contracosta.edu

SS Rep: Alissa Scanlin ascanlin@contracosta.edu

SS Rep: Luci Castruita lcastruita@contracosta.edu

NSAS Rep: Randy Watkins rwatkins@contracosta.edu

CLASS Rep: Eric Sanchez esanchez@contracosta.edu

CTE Chair/LAVA Rep: Rick Ramos rramos@contracosta.edu

LAVA Rep: Andrew Kuo akuo@contracosta.edu

Monday, November 16, 2009

Called to Order at 2:15 pm

Location: AA216

Introduction of Guests	Eileen Kraskouskas, Kenyetta Tribble, Carol Maga, Joe Ledbetter, McKinley Williams
Agenda	The agenda was approved.
Minutes of October 29, 2009	The minutes were approved with corrections.
Presentations from the Public	There were no presentations from the public.
Announcements	There were no announcements.

NEW BUSINESS

Curriculum and Instruction Procedure 4001A Incomplete Grade Contract	Typo in second section "onditions" should be "Conditions" There needs to be a disability section.
Curriculum and Instruction Procedure 4001B Course Repetition	Title of document should be changed to <u>Course Remediation and Repetition</u> "Grade alleviation" should be changed to "Grade Remediation"
Curriculum and Instruction Procedure 4001C Petition to Repeat for Credit Courses	Form is not clear at all. Kenyetta was going to review it and send in suggestions for better clarity.
Curriculum and Instruction Procedure 4001D Petition for Academic Renewal	Council agrees with Richard that the policy is more generous than other colleges and agrees with the concept that a P/NP grade can be changed to a letter grade for transfer.
Summer/Fall/Spring schedule 2010-2011 Discussion	Carol Maga spoke to the Council regarding the 6% reduction of classes in the Summer 10/Fall 10/Spring 11 schedules due to another loss of \$2 million from resources. The district student cap is 29,000 and the CCC cap is 6100. The district is using 50% of the reserve for backfill this year. She said that there could be less pressure on Students Services if first time students started in the Summer instead of Fall semester. There will be layoffs for part-time faculty.

PENDING BUSINESS

Departmental Reorganization	McKinley Williams spoke to the Council regarding the proposed departmental reorganization, He thinks it's a sound idea. It would give more opportunity to discuss SLOs, etc. It would give department chairs more release time if there were fewer chair positions and the number of faculty in each department was more evenly spread. It would also give the department chairs more of a leadership role. The downside would be that the larger departments would be intimidating to the smaller departments in which they merged with. The greatest benefit would be that smaller departments would not be isolated. Existing budgets would collapse into one and the new departments would consist of areas. The input from the current larger departments are that they are fine with their structure as it is now. Mack is not in favor of eliminating Division Deans. Rick Ramos said that the LAVA division isn't impressed with the idea and that some faculty don't want the added responsibility. Eric Sanchez mentioned that each department would need at least a 75% secretarial position. Randy Watkins said that there has been forcible merging
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	by administration because of personnel problems; the money is better, but the problem hasn't been solved. He feels it's best to merge by choice instead of being forced to merge later. Faculty need to be able to control their own destiny. To move forward as a Senate, it was decided to form an ad hoc committee (Richard and Eric) to create a PowerPoint using Randy and Joe's comments in information that can eventually be sent out to faculty to better inform them of the idea. Eric suggested clicker voting at the division meetings. The Senate will advocate for change through Divisions.
Residency Requirements/Credit By Exam	Any changes will not be effective until Fall 2010. Rick Ramos suggested that the Credit By Exam policy needs to be reviewed. Richard will write a recommendation based on input for Credit By Exam to the President's Cabinet.
College Policy E5000.3 Guest Speakers Form	Tabled
Conversation about Teaching and Learning in These Times of Economic Stress	Eric spoke about the FACCC conference he attended.

SENATE PRESIDENT REPORTS

President's Cabinet	Parking fees were discussed.
District Governance Council	The budget was discussed. A PowerPoint from Kindred Murillo will be sent to the Council.
SLO Coordinating Committee	Course-level SLOs must be listed on the syllabi and Program SLO's must be listed in the catalog.
Website Committee	Discussed the current status of the new website and the SharePoint training being offered.
Chancellor's Consultation	The Curriculum and Instruction 4001 A-B policies were discussed.
Local Box 2A	Only three departments applied for positions. The President's Cabinet decided not to fill the two open positions. CCC has the highest percent in F/T vs. P/T of the district. By not filling these positions, it brings CCC closer to DVC and LMC F/T vs. P/T ratio.

COLLEGE COMMITTEE REPORTS

Council of Chairs	The schedule was discussed.
College Council	The renaming of the Students Services Center was discussed. The District can't find the policy that states who buildings can be named after.
CTE	Rick Ramos said that a benefactor is offering \$500 a month to CTE students for one year.
Basic Skills	A digest will be provided to faculty of brief summaries of committees on campus.

OPEN DISCUSSION

There was no open discussion.	
ADJOURNMENT was called at 4:15 p.m.	NEXT MEETING will be December 7, 2009.