

Academic Senate Council Minutes (DRAFT)
Contra Costa College
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Council Members in Attendance were:

Academic Senate President: Richard Akers rakers@contracosta.edu **Office:** Lynette Kral lkral@contracosta.edu
VP/NSAS Rep: Leverett Smith lesmith@contracosta.edu **CLASS Rep:** Irena Stefanova istefanova@contracosta.edu
CLASS Rep: Eric Sanchez esanchez@contracosta.edu **SS Rep:** Alissa Scanlin ascanlin@contracosta.edu
SS Rep: Luci Castruita lcastruita@contracosta.edu **LAVA Rep:** Beth Goehring bgoehring@contracosta.edu
CTE Chair/LAVA Rep: Rick Ramos rramos@contracosta.edu

Monday, May 17, 2010

Called to Order at 2:15 pm

Location: AA216

The agenda and minutes were approved with minor corrections.
There were no announcements or presentations from the public.
Judy Flum and Andrew Kuo were introduced as guests.

Online Degrees/Graduation Requirements

The District's graduation policy requires two units of PE. CCC's graduation policy requires 2 PE courses. The PE 156 online course is a two-unit course. The Senate Council agrees that the CCC graduation policy should follow the District policy.

Informational Competency/Area E Graduation Requirements

- Discussion regarding the removal of graduation requirement of Area E included the suggestion of removing the lab for Natural Science because DVC doesn't require it for graduation. On an average, it takes a student under ten semesters to complete the AA/AS Degree. Ramos suggested that CCC considers cohort structure where a semester would be based on when the course begins and ends similar to the PACE Program. He says that cohorts have a high success rate. He also said that CCC should have an online degree program ready by Spring 2011. The degree will still require 60 units.
- Discussion regarding the removal of graduation requirement of Informational Competency included students needing more than one option to complete the requirement now that the Informational Competency section of ENGL 142 has been removed. Informational Competency is also a pre-requisite to the Nursing Program. A small percentage of the students pass the challenge exam. Research is a life skill. It was suggested that departments other than Library Services integrate Informational Competency in their courses so the students will have more options. The decision of the Senate Council is to keep the Informational Competency as part of the graduation requirements.
- Discussion regarding how Informational Competency can be offered as an online course included the suggestion of possibly setting up a MOU (Memorandum Of Understanding) with other community colleges or using public libraries to validate the time students spend doing the required research.

NOTE: Any changes to the graduation requirements must go out for faculty vote.

Request for Course Waiver Form

The form was reviewed and corrections were suggested. The suggested changes were to add a "D. Other" option under Reason to waive pre-requisite, and a Faculty/Counselor signature is required for Approval or Denial. The form will be uploaded to the S/Drive once the corrections are made and approved by Senate Council.

Staff ID Badges

College Council asked if faculty would be will to wear ID badges. Faculty cannot be required to wear one. A suggestion was made that the ID card could also be a key card.

College Council Subcommittee for Bylaw Revision

The College Council has asked for a subcommittee to review the CC bylaws now that it is not considered a Brown Act body. Richard asked for faculty participation.

NOTE: Subsequently, April Tisby, who has stepped forward as the 2001-11 FSCC representative has agreed to be the faculty representative on this committee.

SENATE PRESIDENT REPORT

Richard reported that most meetings he has attended this month have been focused on the budget. The safety Committee key issue was discussed. It is said that it will cost an extra \$1,500 per door to include key card locks. The individual key cards will allow the faculty to unlock any building they need access to enter. The key card can be deactivated when no longer required. There is Measure A money allocated to this cost.

COLLEGE COMMITTEE REPORTS

Leverett reported on the College council meeting. Topics of discussion at the meeting included whether money spent on tutoring is effective, the revision of the bylaws, SLO assessments, cost saving recommendations, and how the Instruction Equipment requests were funded. Thirteen departments requested and received funding. To receive funding the department must have turned in an Annual Unit Plan. The money that wasn't distributed went back to the Instruction Equipment fund for next year.

OPEN DISCUSSION There was open discussion concerning online courses.

ADJOURNMENT was called at 3:45 p.m.

NEXT MEETING will be August 16, 2010.