

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Richard Akers (President), Leverett Smith (VP/NSAS), Randy Watkins (NSAS), Eric Sanchez (CLASS), Irena Stefanova (CLASS), Luci Castruita (SS), Alissa Scanlin (SS), Rick Ramos (LAVA),

Absent: Andrew Kuo (LAVA), April Tisby (FSCC), Chris Tarp (Student Services), Ellen Geringer (Faculty Development) Kristina Bautista (ASU)

INTRODUCTION OF GUESTS: Eileen Kraskouskas, Joe Ledbetter, Wendy Williams

CONSENT ACTION ITEMS:

Agenda was approved.

Minutes of October 19 were approved.

Department Reorganization Continuation Vote The Council voted to move forward with the departmental reorganization. Discussion comments were:

- The faculty who take on the Department Chair positions must be dedicated to the responsibilities of the position and realize that they would be giving up 10% of time spent in the classroom.
- Small one-person departments cannot rotate the position and cannot take sabbaticals because there is no full-time faculty to take the chair position. Some of the 28 departments have already merged.
- The merged departments would have more consistency in the number of faculty per department; the load balance would be better equaled.
- If there is enough money saved by having fewer department chairs, clerical help could be hired.
- If the larger departments succeed, possibly, in a couple of years, the administration may review the dean positions differently.
- Definition of Departments/Programs – A department is a group of faculty administrators; a program awards degrees and certificates; the courses are the subject taught in the programs.
- The CLASS division has not been very positive about the reorganization.
- There would be no stipends, only release time because stipends are not considered in bank load or retirement.
- The changes that have been made since the departments were reduced in size from approximately eight years ago need to be documented.

Richard would like more discussion at the division level with objections and positives brought to the next Senate meeting. Randy Watkins and Joe Ledbetter will work on producing a list of pros and cons to the reorganization.

Repeal of Current Residency Requirement Resolution Eileen Kraskouskas is the Tech Prep Program Coordinator for our college. The program has been funded by the state for over 20 years. She's asking that the 12-unit limitation not apply to Tech Prep students. It is an opportunity for those high school students to apply for Credit By Exam for courses taken in high school that overlap college courses. It is basically a Advance Placement CTE program. Tech Prep CTE programs create their own credit be exams. The Credit By Exam list needs to be updated where articulation agreements exist. The Council voted to go forward with a proposal to allow Tech Prep students to be exempt from the credit by exam resident requirement. Richard will send Eileen the resolution to review and research the credit by exam policies of DVC and LMC. Both of the other two colleges no longer have the resident requirement. Rick Ramos asked why there is an exam for a Tech Prep course. Why not just grant credit for the course if it is the same course offered at CCC. This issue needs more investigation. Carol Maga will be invited to the next ASC meeting to discuss the credit by exam policy.

NEW BUSINESS

Request for Field Trip Form The Council approved the form.

Request for Non-Paid Classroom Speaker Form The Council did not approve the form. They feel that it infringes on academic freedom and is not in support of this form.

Accreditation and SLOs: A Call for Reform Resolution Proposal Richard took the resolution to the Area B meeting but it didn't get much support. There have already been a number of resolutions put forth. He was also asked to soften the resolution verbiage.

Use of Campus Bulletin Boards CCC Policy C3011.0 The Council reviewed the policy. There is not to be any tape on the windows; and, classrooms and offices must not have the windows blocked from view.

DISCUSSION ITEMS

Incomplete/Withdrawal/Renewal Policies These policies was discussed at the Chancellor's Consultation Richard attended. He asked for the Council to review these policies. They will be discussed further at the next ASC meeting.

Conversation about Teaching and Learning in These Times of Economic Stress The bottom line is that dedicated faculty dictate student success. Learning is stressful for the students at these times of economic stress. The faculty must understand that students are working and attending school. Education takes second place to working to put food on the table. This issue must have ongoing discussion.

Rep needed from LAVA and CLASS for GE-SLO Committee A request was made by Wendy Williams for division reps for LAVA and CLASS to participate on the GE-SLO Committee.

SLOs on Syllabi Wendy distributed a handout that states SLO plans must be on the syllabi. The plans need to be gone through and cleaned up. Some of the plans from the earlier days need work. The CIC require the plans to be included on the syllabi.

Program Level SLOs Required to be Made Public The Program-level SLO plans must be included in the catalog. The catalog is the contract between the student and the college.

Senate President and Subcommittee Chair Elections Two requests for ASC president nominations have gone out. There have not been any nominations. The CIC Chair position will be discussed at the next CIC meeting.

COLLEGE and SENATE STANDING COMMITTEE REPORTS

President's Cabinet (Akers) Oct 23 The Food Policy was discussed further and clarity was made clearer that the students must ask the instructor for permission to have food in the classroom; the instructor notifies their supervisor. Richard said that you can tell your supervisor once, in the beginning of the semester, that you are going to allow students to bring food into the classroom.

Operations Council (Akers) Oct 26 No report.

Governing Board (Akers) Oct. 21 The budget issue was the main discussion issue.

Budget Committee (Sanchez) Oct. 21 Eric is attending the Budget Committee, as Classified, and will begin reporting on it at the ASC. He said that money earmarked for CMS (Curriculum Management System) was not used and went back to the Foundation. Units can apply for augmentation funds of \$3,000.

District Enrollment Management Oct 23/ CCC Enrollment Management Oct. 28 The District Mission Statement stresses an open-door policy, but the district has a cap on enrollment.

Area B Plenary Oct. 30 Resolutions going to the ASCCC plenary session were reviewed and discussed

FSCC (Akers) Oct 29 Online Education is a goal for the FSCC. Richard has a PowerPoint presentation he will send out to Rick and Irena.

District-wide Educational Planning Nov. 2 There was discussion of future demographics of jobs, open dialog on online education, security and program growth.

Career and Technical Training (R. Ramos) Rick will be attending a summit on October 17. Nine departments participated and met accreditation requirements. He will put everything on the Share Drive. There is a benefactor willing to give \$500 a month to CTE students for one year.

Associated Student Union (Bautista) No report.

Basic Skills (Scanlin) Alissa says there is still an opportunity to attend the November 5-6 conference. She suggested that if a course has advisories, change them to pre-requisites, as an enrollment management tool.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: There were no announcements from the Senate.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.

NEXT MEETING: Next meeting will be November 16. Last meeting of the semester will be December 7.

ADJOURNMENT: The meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Lynette Kral