

**ACADEMIC SENATE COUNCIL**  
**Applied Arts Building AA-216 2:15 p.m.**  
**Monday, November 17, 2008**

**Contra Costa College**  
**2600 Mission Bell Drive**  
**San Pablo, California 94806**

## **MINUTES**

**CALL TO ORDER:** The meeting was called to order at 2:30 p.m.

**Present:** Richard Akers (President), Leverett Smith (NSAS), Eric Sanchez (CLASS), Dionne Perez (SS), Alissa Scanlin (SS), Andrew Kuo (LAVA)

**Absent:** Chris Tarp (Student Services), Ellen Geringer (Faculty Development), Sue Van Hattum (NSAS), Rick Ramos (LAVA)

**INTRODUCTION OF GUESTS:** There were no guests in attendance.

### **CONSENT ACTION ITEMS:**

Agenda was approved.

Minutes of November 3 were approved.

### **NEW BUSINESS**

**Election of a new ASC Vice-President** Fritz Pointer has resigned from this position. The Senate president needs the support of a vice-president, which should be a future leader type of position. The person accepting this position would be expected to attend certain meetings when the president isn't available to attend.

**CCC Open for Business Six Days a Week** There was discussion of consideration of a six-day workweek. Data is needed from Tim on the demographics of our community to merit this sixth day. Many faculty are only working 2-3 days and stay within contract. Many classes that the students need to take are taught at the same time. It was suggested that on a block schedule, Basic Skills could be taught on a Friday/Saturday schedule. It was stated that Basic Skills students are not usually committed to attending classes and it certainly would be a hard sale to get them to attend on Fridays and Saturdays. Potential solutions through dialog are needed.

### **UNFINISHED BUSINESS**

**Faculty Survey** Eric Sanchez presented a draft of the survey. Suggestions were discussed and Eric asked that the Council send him suggestions and comments.

### **COLLEGE AND SENATE STANDING COMMITTEE REPORTS**

**President's Cabinet** Richard attended this meeting November 14. The key policy B2301.0 in the Faculty Handbook was discussed. The policy states that it is the responsibility of the manager to issue keys and collect them. Richard will take this issue to the Council of chairs to see if this policy should be upheld. Policy G7106.0 works against B2301.0 in stating that Police Services will make sure the classroom doors are unlocked before classes meeting; therefore, enabling faculty to not bother with having keys. Richard feels that all faculty have a right to have keys to their classrooms. Leverett said that not all faculty are that concerned about keys, at least in departments where it's taken as a matter of course that all faculty, both full-time and part-time, get keys promptly and routinely from the start; department chairs may need to follow up with division offices in cases of delay. There will be a comedian at All College Day. The cost per unit will be raised to \$26 in Spring 09 and \$30 in Fall 09.

**College Council** Leverett attended this meeting November 12. The policy for renaming the buildings is still being worked on. College Hours is not going forward. Carol Maga gave an update on bond expenditures.

**Council of Chairs** Leverett attended this meeting November 5. Debt letters are going out to students. They will not be able to enroll if their bill is not paid. Grade change request for students who add at the end of the semester was discussed. FTE is not paid when this is allowed. SLO Assessment data is needed by 2012 Accreditation. Joe Ledbetter presented his proposal for the Integrated Process to combine Program Review, SLO, and Content Review. This will be an ongoing dialog.

**Chancellor's Consultation/FSCC** Richard attended this meeting November 13. The FSCC president stipend is in question. The state is questioning the record keeping of hours by arrangement. Doug Sabiston was inducted into the Hall of Fame. He was instrumental in creating the Academic Senate here at CCC and is still very much involved at the state level. He is 86 years of age.

**Safety Committee** Richard attended this meeting November 7. Officer Terstegge reported on District-wide emergency preparedness. Classroom security was discussed. Disruptive MCHS student behavior after school and other safety-related issues were discussed.

**ASCCC Fall Plenary Session Update** Richard attended this conference November 6-8. The resolutions are on the ASCCC website. UMOJA was accepted as a recognized program. Richard would hope that interested faculty will attend the local Spring Plenary session that will be held in San Francisco.

**Faculty Development Committee** – Ellen Geringer sent in a report that was attached.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION** The Chancellor will be attending the next ASC meeting which will be held in the Fireside Room. She will be answering questions from the faculty. Please direct questions to the Senate Office to be forwarded to the Chancellor so she can be better prepared. On Tuesday, December 9, Helen, along with Associate Vice Chancellors Gene Huff and Roy Stutzman, and Vice Chancellor Kindred Murillo will also be meeting with the Senate in the Fireside Room to discuss C-hourly and productivity.

**PRESENTATIONS FROM THE PUBLIC** There were not presentations from the public.

**NEXT MEETING** – The next meeting will be December 1 in the Fireside Room.

**ADJOURNMENT:** The meeting was adjourned at 4:15 p.m.

**Respectfully submitted,  
Lynette Kral**