

## MINUTES

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Richard Akers (President), Andrew Kuo (LAVA), Sue Van Hattum (NSAS), Leverett Smith (NSAS), Alissa Scanlin (SS), Eric Sanchez (CLASS), Rick Ramos (Career and Technical Training), Shondra West (Classified)

**Absent:** Fritz Pointer (VP), Dionne Perez (FSCC), Chris Tarp (Student Services), Ellen Geringer (Faculty Development)

**INTRODUCTION OF GUESTS:** Laurie Lema DVC Faculty Senate President, Ray Goralka, DVC College Instruction Chair, Joe Ledbetter, Sean McNeal, Fran Jacobs-Buster

### CONSENT ACTION ITEMS:

**Agenda** was approved.

**Minutes** of September 15 were approved.

**ASC Bylaws** The bylaws were approved.

### NEW BUSINESS

**District Requirements for GE** Ray Goralka, DVC College Instruction Committee Chair discussed possible changes to the General Education requirements. He said that DVC just revised their General Education requirements. It had been the same GE pattern for the last 20 years. It had been revised slightly ten years ago. DVC has a new transfer pattern. American Institutions, PE, and Health Ed have been removed from the new transfer pattern requirement but has kept them as DVC graduation requirements.

**FSCC Goals** Laurie Lema, DVC Faculty Senate President, discussed the FSCC goals for this year. Goals include the Faculty Presidents to visit one another's Faculty Senate meetings to connect with the sister colleges and discuss common concerns; to increase faculty participation in academic and professional leadership; collaborate with UF on areas such as faculty evaluations, part-time rehire rights, imbedded units, and Distance Ed; review Education Code changes; and exchange information about educational programs and services in order to improve instruction and students' achievements. She went on to discuss how the District Strategic Directions are linked to the FSCC goals which were to achieve enrollment growth to better serve our students; to improve morale throughout the entire district; and, to improve student learning and achievement of their educational goals.

### UNFINISHED BUSINESS

**Integrated Planning Process** Joe Ledbetter and Leverett Smith will present this matter to the Council of Chairs at the November meeting, which is the first Wednesday of each month. Leverett will inform Donna of the item to be placed on the agenda.

**Mentor Teacher Process** The program is underway. Richard discussed how he wants to put a face to the Senate by making video clips and uploading them to the Senate website. Sean McNeal and Fran Jacobs-Buster attended this Council meeting to discuss how the new faculty commitments are too much. It is felt that the existing NEXUS requirements should be changed and also spread out over a year's time instead of just one semester. Richard asked for the Council to send any comments or suggestions to the AS office.

**Distinguished Scholars Program** Richard still needs to discuss this with McKinley. This program has been established but needs monetary resources.

**Revision of Faculty Evaluation Forms** Richard is working with the other Senates and the UF to make the faculty evaluation process consistent across the district.

**Faculty Survey** Eric Sanchez is undertaking this project and has set up a meeting with Tim to talk about the survey.

### SENATE STANDING COMMITTEE REPORTS

**Faculty Development Committee** Ellen has been working with Richard, Carol and Mack on revising the NEXUS program for new tenure-track faculty. District Staff Development is planning a Great Teachers Seminar for early January 2009. They will be sending out announcements for more curriculum-development-with-technology stipends (after the Faculty Staff Development committee meets). Reminder to faculty to check the CRC online monthly calendar for upcoming workshops.

**Student Services** No report.

**Curriculum and Instruction Committee** No report.

### COLLEGE COMMITTEE REPORTS

**President's Cabinet** Richard reported that classroom safety was discussed which included classroom security. At the Council meeting, suggestions made by Rick Ramos included 1) each Department Chair and Building Monitor should have a master key; 2) there should be cameras on campus for emergencies or vandalism; 3) every building should have a working radio. Richard asked that safety concerns be emailed to Mariles to discuss at the Safety Committee, which meets the first Friday of each month at 8 a.m.

**Operations Council** Richard reported that much time was spent discussing the renaming of a building policy. He and Lee Brelie are in charge of revising the policy and presenting it at the next College Council meeting.

**District Governance Council** No report.

**Governing Board** Richard reported that the last meeting was pretty routine. He announced that the November 19 Governing Board meeting would be here at CCC and will be held in LA100 from 4-6 p.m.

**Planning Council** No report.

**College Council** College Hour was discussed in which the ASC are not in favor of. Also discussed were the 60<sup>th</sup> Anniversary of the District to be celebrated December 3 and the 60<sup>th</sup> Anniversary of CCC, which will be celebrated in 2009.

**Career and Technical Training** Rick Ramos reported that there will be CTE meetings on October 15 and November 12 from 2-4 p.m. in the Library Conference room. They will be discussing the 0-12 units Certificate of Achievement that are now Certificates of Accomplishments. He will have the forms available to fill out.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION:** Sue VanHattum discussed how she felt about a student that was allowed to remain on campus after physically threatening her. She doesn't understand if this is an Academic Senate or UF issue. Sue felt that calling the campus police to her classroom constituted as a police report; but a police report was never officially filed. Richard will speak to McKinley about this matter. Sue will forward the email she received from Frank Hernandez about the incident. Classroom Safety will be added as an item on the next ASC agenda. Discussion ensued on whether faculty should be allowed to work their schedules to allow them to have Fridays off. Dress code for faculty was discussed. The Supreme Court rules that there is no dress code in the public sector for faculty.

**PRESENTATIONS FROM THE PUBLIC:** There were no presentations from the Public.

**NEXT MEETING:** The next meeting will be October 20.

**ADJOURNMENT:** The meeting was adjourned at 4 p.m.

**Respectfully submitted,**  
**Lynette Kral**