

**ACADEMIC SENATE COUNCIL**  
**Applied Arts Building AA-216 2:15 p.m.**  
**Monday, March 16, 2009**

**Contra Costa College**  
**2600 Mission Bell Drive**  
**San Pablo, California 94806**

## **MINUTES**

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Richard Akers (President), Leverett Smith (VP/NSAS), Eric Sanchez (CLASS), Luci Castruita (SS), Alissa Scanlin (SS), Andrew Kuo (LAVA), Rick Ramos (LAVA)

**Absent:** Chris Tarp (Student Services), Ellen Geringer (Faculty Development), Sue Van Hattum (NSAS)

**INTRODUCTION OF GUESTS:** Jeffrey Michels, Rosita Harvey

### **CONSENT ACTION ITEMS:**

**Agenda** was approved.

**Minutes** of March 2 were approved with corrections.

**Evaluation Forms and Procedures Proposals** Jeff Michels presented the revisions and the Council put forth a vote of confidence. The proposed revisions will be sent out by the UF to the faculty at large for approval before being adopted by the UF.

### **NEW BUSINESS**

**Locker Policy** There is concern not to lose local control. The draft of the proposed campus-wide locker policy will be returned to the next Senate Council agenda.

**District-wide Academic Renewal Policy/Form** Students can only petition for renewal once with a 24 unit limit. Previously, it was unlimited times with a 15 unit limit. Student must complete 20 (down from 30 units and a GPA of 2.25 or 40 units with a GPA of 2.0) units of satisfactory work since receiving substandard grade which is more lenient on students. There is no minimum or maximum waiting period since substandard work, which is more lenient on students. The student can combine district courses up to 15 units, with each college adjusting their own work, using one form per college. This item will be returned as an action item.

### **UNFINISHED BUSINESS**

**Faculty Survey** Richard's observations from this survey are that the faculty really don't care about Senate activities, 100% of the faculty say they are not available on Fridays, though 51% feel that students are not served well on Fridays. 85% of faculty have no interest in participating in the Senate., with 51% feeling that committee participation is not equal.

**Program Review/SLO revisions** Wendy has added references to SLO Assessments where necessary and modified the outline form of the previous version. Most wording remains the same except what relates to SLOs. Modifications to the appendices will be completed at a later date. Appendix B FAQ now includes the statement that SLO Assessment Reports are a required component of the Program Review. This item will be returned as an action item.

### **COLLEGE and SENATE STANDING COMMITTEE REPORTS**

**Operations Council** Akers gave a report on the meeting he attended on March 9. Discussions included the proposed campus-wide locker policy, parking by the PS building, graffiti on campus. Minutes can be found on Outlook/CCC Public Folders/Committees/Operations Council.

**District-wide Enrollment Management** Akers gave a report on the meeting he attended on March 6. Discussions included how unemployment is affecting enrollment. Discussions included

**Safety Committee** Akers gave a report on the meeting he attended on March 6. Minutes can be found on Outlook/CCC Public Folders/Committees/Safety Committee.

**Website Team** Akers gave a report on the meeting he attended on March 10. The college's homepage is laid out using SharePoint software.

**Council of Chairs** Smith gave a report on the meeting he attended on March 4. Discussions included Ethnicity data, new GI Bill benefits, accreditation, SLOs, Program Review workshops that will be done by James Duvall,

the 40% release time for an online course coordinator, El Cerrito High School afternoon college possibility, and the Health Science building. Minutes can be found on Outlook/CCC Public Folders/Committees/Council of Chairs.

**Career and Technical Training** Ramos gave the Council an update on where we are on low unit certificates and development of SLO assessments. The CTE meets once a month in the CRC on Wednesdays from 2:30 to 4:30, date to be announced. HHS, ECHD, AUSER, NURS, DENTL, and ADJUS are working on the low unit certificates. CTE departments must now seek advisory approval of the development of their course SLOs. He spoke more to the subject of clickers.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION**

**Museum of Tolerance** Akers gave a brief report on the event he attended that was sponsored by the District in LA. It was an enriching and moving experience and plans on continuing the story of Native Americans and the holocaust through his Art.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION:** Alissa Scanlin wanted to bring awareness to the veteran services made available by Richard Stollings on the CCC website.

**PRESENTATIONS FROM THE PUBLIC:** There were no presentations from the Public.

**NEXT MEETING:** The next meeting will be April 6.

**ADJOURNMENT:** The meeting was adjourned at 4:15 p.m.

**Respectfully submitted,  
Lynette Kral**