

ACADEMIC SENATE COUNCIL
Applied Arts Building AA-216 2:15 p.m.
Monday, March 2, 2009

Contra Costa College
2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Richard Akers (President), Leverett Smith (VP/NSAS), Sue Van Hattum (NSAS), Eric Sanchez (CLASS), Luci Castruita (SS), Alissa Scanlin (SS), Andrew Kuo (LAVA)

Absent: Chris Tarp (Student Services), Ellen Geringer (Faculty Development), Rick Ramos (LAVA)

INTRODUCTION OF GUESTS: Najia Azizi, Ruth Gorman, Wendy Williams

CONSENT ACTION ITEMS:

Agenda was approved.

Minutes of February 2 were approved with corrections.

NEW BUSINESS

Accreditation Requirement DVC received a "Show Cause" and CCC came out great.

Museum of Tolerance This is a trip sponsored by the District that deals with bias, equal opportunity, and diversity issues. Three faculty from each college can go. Richard and Vern Cromartie are attending. Richard will possibly do a presentation dealing with these issues and what he learned during All College Day.

Toastmasters This is a new cross contingency organization. The meetings are every Tuesday in the Fireside Room from 12 – 1 p.m.

Faculty Survey Richard's general observation was that faculty are very busy and have much on their plates. He would like to look at a Friday/Saturday block classes. Wendy suggested not to include asking which department the faculty is in; that it might get a better response since some departments are one or two full time person departments. Richard would like the Council to review the survey and bring their observations and comments back to the next ASC meeting.

UNFINISHED BUSINESS

Program Review/SLO (First Reading) Wendy presented the revisions to include SLOs in Program Review. She said that in the original timeline, assessments weren't going to be required to begin until Fall 2010 but now Accreditation requires all courses to have at least one assessment done by May 20, 2012. Faculty need to begin to collect data and begin assessments. An SLO Assessment Report will be an added component to Program Review. Wendy went through and corrected the Academic and Vocation Program Review manual to include SLO assessment. Discussion of SLO results must be included in Program Review. Appendix K will be the instructions to assess SLOs. It was agreed during the last Senate President's term of office that the SLO validation would be done by faculty, not management. Wendy is available in the afternoon on Mondays, Tuesdays, and Wednesdays to answer any questions faculty may have about collecting and assessing data.

COLLEGE and SENATE COMMITTEE REPORTS

President's Cabinet Richard reported that Yolanda Mendoza was selected Classified Employee of the Semester. Classified is planning their Spa Day. The Accreditation Report was discussed. Incorporating SLOs in Program Review was discussed.

Operations Council Richard reported the new Track Use policy states that the track is now open to the public only during specific times. A new college-wide Locker policy is being proposed. This issue is now being discussed in the Safety Committee. Stakeholders need to send input to Richard so that individual department locker policies will be incorporated into the college-wide policy.

District Governance Council Richard reported that it was a Budget meeting.

Governing Board Richard reported that groups are going to Sacramento on Monday, March 16 to lobby.

College Council Richard reported that the Student Services Building will be voted on at the next Council meeting to rename the SSC the Martin Padilla Student Services Center. It was voted to approve the college's EEOAC Committee. There is a maximum of \$5,000.00 available for annual unit plan fund requests. Plans must be submitted by March 31 if funds are requested; otherwise, the annual unit plan must be submitted by April 30.

FSCC Richard reported that the three colleges' budgets were being discussed, with our Senate being in deficit. All the campuses are funded differently.

District-wide Safety Committee Richard reported that he attended the meeting to discuss the key issue and classroom security, but only CCC reps were in attendance.

Enrollment Management Committee Richard reported that the committee is looking at outreach to the high schools, marketing involving podcasts and video shorts.

CCCCD Strategic Planning Charrette Richard reported that MIG collected information from the charrette in or to complete the District's Strategic Plan. There was concern that the colleges did their plans on their own time, but that the District paid \$50,000 for an outside firm (MIG) to do theirs.

Basic Skills (Scanlin) Alissa says that funds are still available for basic skills. She attended Cal PASS and CAG. She supports and received positive results from both.

Faculty Development Committee (Written report submitted by Ellen Geringer)

- Many of the Great Teachers Seminar participants reported that they found it to be wonderful and inspiring. They plan to meet for lunch monthly to maintain the camaraderie they developed.
- The Classroom Assessment Group is doing well. Participants are trying new techniques and posting their results, and making suggestions, etc. If interested, go to <http://classroomassessment.pbwiki.com> and Request Access. When granted, you will get a reply email with link to page for setting up your profile.
- Museum of Tolerance trip – see Lynette's email for details if interested in this District-sponsored activity.
- Flex reports will be sent out by next week listing the flex hours we know about. If changes, see Janie Franklin in Staff Dev. Office

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: Sue announced a Math contest to be held Friday, March 6.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.

NEXT MEETING: The next meeting will be March 16.

ADJOURNMENT: The meeting was adjourned at 4 p.m.

**Respectfully submitted,
Lynette Kral**