

MINUTES

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Terence Elliott (Chair), Sally Brooks (LAVA), Dionne Perez (CLASS), Rudy Zeller (FSCC), Rachelle Whitfield-Wormely (ASU)

**Absent:** Chris Tarp, Barbara Williams, David Rosenthal, Fritz Pointer, Randy Watkins, Emilie Wilson, Robert Chan, Rick Ramos

**INTRODUCTION OF GUESTS:** Joe Ledbetter, Leverett Smith

**CONSENT ACTION ITEMS:**

**Agenda** of December 5, 2005 was approved.

**Minutes** of November 7, 2005 were approved.

**Up or down vote on continuing discussion** of the additions of a desirable qualification for the job description of our permanent college president regarding his/her willingness to consider a department chair management structure. There was not enough feedback from the divisions to substantiate a vote on this matter at this time. Terence suggests to the faculty to be active on the hiring committee for the CCC President position and to wait until the position is announced before pursuing this matter further.

**Up or down vote on continuing discussion** of collapsing the Academic Senate into a single standing committee consisting of department chairs. There was not enough feedback from the divisions to substantiate a vote on this matter at this time. Discussion led to the following suggestions: 1) The Department Chairs need to be asked whether they are willing to take on more responsibility. 2) Release time should be considered for this added responsibility if adopted. 3) An All-Faculty Senate meeting should be called to address this issue and any other faculty issues regarding the ASC and UF on ACD or during Flex Week activities.

**NEW BUSINESS:**

**SLO and Assessment Efforts** Writing Assessment efforts across curriculum need to be worked toward. 40% of the SLOs should be completed by May 06. Terence will need to report the SLO status at the January or February Governing Board meeting. Terence needs to form a group to begin writing the General Education SLOs before the end of this semester. He has notified the general education Department Chairs of this need.

**SLO Theme Incorporated into Curriculum** There was not much discussion of this issue, only that Scantrons need to be eliminated as evaluation tools for students.

**Peer Classroom Visits for Flex Credit** The Staff Development Coordinator suggested faculty classroom visits by peers as a flex activity. The ASC concurs that a faculty classroom visit could be advantageous but that the "observation" and "visit report" should be eliminated. Terence mentioned that the position for Staff Development Coordinator needs to be filled by a faculty member. The position calls for a full time faculty member who will be responsible for organizing, coordinating, implementing and evaluating educational programs. There will be a 20% reassigned time for this position.

**Clarification of Signing Off on Equivalency Process** This discussion issue involved decisions as to whether all three campuses' equivalency committees should be composed in the same way. The CCC equivalency committee consists of the ASC president, both ASC vice-presidents and a possible fourth. Two suggestions were that 1) the fourth person would be brought in if the first three do not agree, and, 2) the committee is composed of the department chair, ASC president, and a person from one of the other colleges.

**UNFINISHED BUSINESS:**

**Departmental Equivalency Discussion** There was no discussion on the departmental equivalency process at this time but will be continued in the new semester.

**STANDING SENATE COMMITTEE REPORTS:** There were no reports given except for MCHS.

**Middle College High School** Middle College welcomed visitors from Santa Rosa Community College who are in the planning stages of development of a Middle College on their campus. Thanks to the CCC staff, faculty and administration for meeting with the visitors.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION:** The vice-president non-attendance issue will be addressed next semester. The ASC bylaws should be revised to increase the power of the ASC by stressing the roles of the members.

**PRESENTATIONS FROM THE PUBLIC:** There were no presentations from the Public.

**NEXT MEETING:** The next meeting will be January 23, 2006

**ADJOURNMENT:** The meeting was adjourned at 2:30 p.m.

**Respectfully submitted,**

Lynette Kral