

ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, August 22, 2005

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Terence Elliott (Chair), Barbara Williams (VP-Faculty Development), David Rosenthal (LAVA), Dionne Perez (CLASS), Rudy Zeller (FSCC), Robert Chan (Instructional Technology)

Absent: Chris Tarp (VP-Student Services), Fritz Pointer (CLASS), Rick Ramos (Career and Technical Training), Emilie Wilson (MCHS)

Guests: Leverett Smith

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The minutes were approved with corrections. The word "Awards" was added to the sentence that ended with "Alumni." under Student Services. F/T instructors should teach 75% of the classes, instead of 73% under the New Business discussion item "75/25 Ratio..."

ANNOUNCEMENTS: Leverett Smith distributed a document proposed by Joe Ledbetter, titled "Department Reorganization as Management Units." He said that the departments should be ten in number, and that the department budgets should be called program budgets. Terence asked the senate to read page 22 of the Roster and discuss such things as the Brown Act. Are all meetings on campus made open to the public?

STANDING SENATE COMMITTEE REPORTS:

Associated Student Union (vacant) No report.

Middle College High School No report.

President's Cabinet Terence reported on the Friday, August 19 meeting. The meetings have been changed from the 1st and 3rd Fridays of the month, to the 2nd and 4th Fridays. The master palette for the signage was discussed. It will be presented at the September 14 College Council. The logo is still being discussed. The library signage is the only one finished. The ACD dialogue and Program Review were discussed. Terence presented the CCC Equity Challenges and Solution Plan at the Dale Tillery Institute conference he attended August 1-4.

Operations Council Terence reported that the next meeting will be September 12 from 9 – 10 a.m.

Career and Technical Training

Classified Senate (vacant) No report.

College Council Terence reported that the next meeting will be September 14 from 2:30 – 4:30 p.m.

District Governance Council Terence reported that the next meeting will be August 30 from 1 – 3 p.m. at the DO. At the June meeting, Helen was announced as the Chancellor. The 2005-06 Budget was discussed. There will be an emergency Governing Board meeting on September 24 at RTI.

Governing Board Terence reported that RTI was discussed. RTI is costly with no satisfactory return. It was recommended that RTI not be closed as it is capable of serving 1,500 students, but as for now, it is only carrying 3 – 4 students per class. RTI writes all the contracts for the campus, but keeps the money. There were 51 discrimination reports filed in the District for 2002-05. Students filed 24 of the complaints. Employees filed 27 complaints. CCC reported 8; DVC reported 28; LMC reported 10; and District Office reported 5.

Council of Chairs David Rosenthal reported on the Wednesday, May 4, 2005 meeting.

1. Statement on Student Rights and Responsibilities.

College Council asked the student representatives to draft the statement. If the faculty added this statement to their syllabi, cell phone usage shouldn't be an issue. Some chairs didn't think attaching the statement to the syllabi was the right approach. Most felt the statement should be distributed to faculty and faculty should be encouraged to share it with their students.

2. Review the Department Chair Stipend List for 2005

The numbers are always based on fall of the previous year. The "heads" represent both part-time and full-time faculty.

3. Distance Education Project

This year a \$750 stipend will be offered for developing an on-line course. The courses have to be approved by the CIC. Lynda Lawrence will ask Rick Ramos to do a demonstration of one of his on-line courses. There are model on-line courses on the Web CT website.

4. FTES Goal Revision for 2005-2006

The District Office is still looking at the district's goals. As soon as McKinley Williams knows for sure what the goal will be, he will let everyone know.

5. Summer Courses

The District Office implemented a new system for late enrollment for summer courses. When students want to add a course over the summer, the instructor will give the student a code. The student will then enter that code on the phone.

6. Library The library moved into the SA-Building over the summer. The computer lab and the CRC are in the Fireside Room. Reprographics is where Police Services used to be.

7. Middle College High School

MCHS is a recipient of the Bill Gates Grant, which is \$127,000 for five years.

8. High School Seniors/Transfer

Donna Floyd said high school seniors have been coming here for assessment since the spring break.

9. Credit by Examination List

McKinley Williams said the list must be updated. The list will be sent to all department chairs for their response as soon as possible. The students must pay for the class and take a test to see if they can pass the course. The instructor must come up with the measurement to determine if the student can pass the class.

10. Telephone Tree

CCC has ads on the buses, at the Hilltop Theater, radio and TV ads, and President Carr has sent a letter to graduating seniors. The Enrollment Management Committee also wants to call students who were enrolled in Fall 2004 but didn't return in Spring 2005. The Committee has written a telephone script, and volunteers are needed to telephone students. These students have already been sent a letter by President Carr, and we are following up with a phone call.

FSCC (Zeller) Rudy reported on the May 19 FSCC meeting.

1. Dean's List for part time students. DVC approved incorporation of part time students to the Dean's List. This proposal has now been approved by all three campuses. FSCC voted to approve and endorse this proposal. It now has been forwarded to Governing Board for final approval.
2. Priority Registration for Athletes. A proposal endorsing this concept was passed by the DVC Senate to give priority registration to athletes along with EOPS and DSPNS students. LMC and CCC senates have not discussed this issue. It is believed that such a proposal is illegal under the law and that this has to be approved at the district level. Mary will research this issue and see what is being done in other districts.
3. Compressed Calendar. Nothing is happening yet at LMC and CCC. San Ramon Center campus will do a 16-week calendar on a trial basis. LMC formed a task force to research the concept, but administration does not endorse the concept due to a lack of space. It is also being discussed at district level as current chancellor has proposed a meeting this fall on this subject. Issue also is relevant to our contract and how we as faculty should be involved in this process.
4. What is a full time student in the summer. The unit load for full time summer status has been four units. This has been changed to six units in the newest DVC catalog. How and why was it changed? How does it affect students? This change could affect students regarding housing aid in relationship to units they take. FSCC urges changing back full time summer status to four units.
5. Approved schedule for next year.
6. Election of new FSCC president will take place at first fall meeting.

Instructional Technology Committee Robert Chan reported that a new equipment survey will be sent out.

Student Services No report.

Faculty Development Committee No report.

Planning Council No report.

ADJOURNMENT: The meeting was adjourned at 3 p.m.

Respectfully submitted,

Lynette Kral