

ACADEMIC SENATE COUNCIL
Applied Arts Building AA-216 2:15 p.m.
Monday, March 6, 2006

Contra Costa College
2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Terence Elliott (Chair), David Rosenthal (LAVA), Sally Brooks (LAVA), Fritz Pointer (CLASS), Dionne Perez (CLASS), Sue Van Hattum (NSAS), Rudy Zeller (FSCC), Emilie Wilson (MCHS), Rachelle Whitfield-Wormely (ASU)

Absent: Chris Tarp (VP-Student Services), Robert Chan (Instructional Technology), Rick Ramos (Career and Technical Training)

INTRODUCTION OF GUESTS: Leverett Smith

CONSENT ACTION ITEMS:

Agenda of March 6 was approved.

Minutes of February were approved.

NEW BUSINESS:

Board Policy 4003 - COPYRIGHT POLICY FOR PRINTED AND MEDIA MATERIALS AND

COMPUTER SOFTWARE The article entitled "Teachers retain class work copyrights" (Advocate, 2/15/06, page 4) made some remarkable claims about the rights of faculty to take credit for the work of students. A Student Copyright Release form, approved the ASC in 2000, but never imposed, was distributed. The wording of "writing" will be changed to "works", with a footnote explaining the content of "works."

Department Equivalency Standards Verification Form The Academic Senate Office has approved a Department Equivalency Standards Verification form that would give Department Chairs a better clarity of the equivalency process.

CCCCD Budget Priorities The Academic Senate was asked by the DGC to come up with a list of budget priorities for the district. This list should not focus on the college or anything related to salary and benefits. Everything on the list should be connected to the District Strategic Goals and Objectives list. Terence asked the ASC to review the District Strategic Goals and email any comments to him.

CCCCD Budget Values and Parameters 2006-07 The Academic Senate was asked by the DGC for any and all input regarding this document to be submitted for inclusion on the March DGC agenda. The statement "To the extent possible, the budget will:" should be changed to read "To the extent possible, through shared governance and negotiations as appropriate, the budget will:" The first bullet of the Parameter should include multi-language signage. The wording of the third bullet "an appropriate number of faculty" should specify the legally mandated 75/25 ratio. The sixth bullet needs more clarity on district-wide projects. RTI is an example of a project going haywire. Faculty has no input on how district projects are determined. Terence said that the FSCC has agreed that funding for assessment should be part of the parameters, and should be a separate bullet.

Information Competency Requirement The new checklist was approved by the CIC. This was included on the agenda as an informational item only.

Smart Classrooms There was good input from the faculty. A list of the proposals was distributed. Pre-Smart Classrooms (rooms that also get wired when others are made into Smart Classrooms) was suggested.

Hiring Procedures for F/T and P/T A faculty member should be included in the second interview process with the President and VP of instruction, based upon the recent appellate court decision affirming legislative intent to be that faculty should be included in ALL stages of the faculty hiring process. One college has managed to secure this for a one semester trial basis but several of their Deans and their HR director are fighting this for several illegitimate reasons. One reason given was that it violates EEO practices. Apparently, Cerritos and Chabot incorporate a faculty member in the final interview process. In our district, the Chancellor has before, invited both screening and interview committees to the last interview. Terence will take the issue of whether the Faculty Senates should create a policy to include the Chair of the Interview Committee in all stages of the hiring process to the FSCC.

Faculty Works Exhibit The Academic Senate discussed the idea of presenting a two-hour exhibit of faculty works, such as music, art, published articles and/or books, etc. This exhibition will be set up in the Three Seasons with hors d'oeuvres offered. Terence has a list of published texts he received from the Bookstore. Sabbatical projects could be included. The date will be April 13 from 3 to 5 p.m.

STANDING SENATE COMMITTEE REPORTS:

President's Cabinet No report.

Operations Council No report.

District Governance Council No report.

Governing Board No report.

Planning Council No report.

College Council No report.

FSCC This is the report from the February 16 meeting.

Schedule Coordination: In an attempt to help improve in concept of "shared governance," the Chancellor has requested that all three campus Faculty Senates meet at same times to facilitate coordinated meetings with administration. All three ASC's will attempt to hold their meetings on every other Monday. This will mean that DVC will try and change meetings from Tuesday to Monday and CCC to every other Monday format. LMC already has this proposed schedule.

Common curriculum course numbers: Val Lorien our student trustee made a presentation on trying to have the colleges have same course numbers to help students with transfer issues to four year colleges. The major problem is with counselors at each college because of different articulation agreements with four year schools that each of our three colleges have with them. It was noted that CSUs are making changes in their lower division transfer requirements. We will not change our numbering system until this process is completed. It was pointed out that to do this we would have to create one college with three campuses. We do need to create an environment for common articulation, thus need to create a district wide curriculum committee that would include articulation officers, counselors, department chairs and others. It was suggested that we might have a flex activity for common course numbering.

Budget development process: This will be discussed at next FSCC meeting, after each ASC discusses board policy 5033 and administrative procedure 5033.01.

Curriculum approval process at DVC: DVC management is not approving Biology curriculum saying that proposed changes are a union issue, where the senate and biology department believe that it is a curriculum issue. Terrence asked that issue be brought up on CIC agenda.

Council of Chairs This is the report from the March 31 meeting. There is a Change of holiday from April 14, 2006 to March 31, 2006.

Everyone was reminded that there are police aides available until 10:30 p.m. to walk people to their cars. Extension 4207 from any campus courtesy phone can be called. Carol Maga will look into why there are no police aides on Friday nights.

The Summer Registration Date is April 3 and Fall Registration Date April 24. There was much discussion about the canceling of classes. David Rosenthal asked if FTES could be shared within the division, but Carol said that is would be difficult, but that is was possible. It was also discussed that it may be possible to enroll students up to the first day of classes but the instructors would have to print out their own rosters from web advisor. Late-start classes could be added to the schedule, if it takes two weeks to fill the class. There will be three Summer sessions; first will be May 30 – June 16, second will be June 19 – July 28, and the third will be June 19 – August 3. The Fall semester will probably begin August 17.

To receive a high school diploma in California students must now pass the CAHSEE. The projection is that 300-400 students will have completed high school but will not graduate because they will not pass the exit exam. CCC will be hosting an event on May 3, 2006 for students and parents of non-graduating seniors to encourage them to attend a community college without attaining a high school diploma.

TOPS stands for Taxonomy of Programs. All programs, across the state, will have been assigned the same six-digit code. The shared TOPS Codes is the way the District will begin to move towards linking budget with planning.

A grant of \$3.5 million to prevent childhood obesity has been received. It is a three-year project.

In other business, a job fair highlighted full-time faculty positions in the district. The Three Seasons will be offering healthy snacks and drinks. The Espresso Room will be opened February 7. The Business Club may do a marketing plan for the restaurant as a project. The Speech and Drama night would be on Thursday, April 6, 2006. Everyone is asked to check out the fitness center.

Faculty Development Committee No report.

Student Services No report.

Instructional Technology Committee No report.

Middle College High School No report.

Career and Technical Training No report.

Associated Student Union No report.

Classified Senate No report.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: Sue VanHattum is the new NSAS representative. The position of VP of Faculty Development is vacant and needs to be filled. The responsibilities are to chair the Faculty Development Committee, attend ASC meetings, and be part of the committee to review equivalency requests.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the Public.

NEXT MEETING: The next meeting will be March 20.

ADJOURNMENT: The meeting was adjourned at 4:10 p.m.

**Respectfully submitted,
Lynette Kral**