

**DRAFT**  
**ACADEMIC SENATE COUNCIL MINUTES**  
**AA-216 2:15 p.m.**  
**Monday, April 18, 2005**

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Saul Jones (Chair), David Rosenthal (Div. I), Jose Ortega (Div. I), Barbara Williams (Div. II), Dionne Perez (Div. III), Ron Weston (VP-Faculty Development), Rudy Zeller (FSCC), Emilie Wilson (MCHS), Chi Yun Jessica Lee (ASU)

**Absent:** Fritz Pointer (Div. III), Judy Mays (VP-Student Services), Mike Fernandes (Instructional Technology), Rick Ramos (Career and Technical Training), Deborah Johnson-Rose (Classified Senate)

**Guests:** Lynda Lawrence, McKinley Williams, Terence Elliott, James Duvall, Judy Flum, Jean Amaral

**APPROVAL OF AGENDA:** The agenda was approved.

**APPROVAL OF MINUTES:** The minutes of April 4 were approved with corrections to the announcements. "She is requesting a procedure be put into effect that would signal a student advisor to intervene with a student who acts aggressively in the classroom before that behavior requires police intervention."

**ANNOUNCEMENTS:** There were no announcements.

**STANDING SENATE COMMITTEE REPORTS:**

**Associated Student Union (Lee)** Jessica reported that Classroom Management and Student Code of Conduct is on the ASU agenda scheduled for Thursday, April 21.

**Middle College High School (Wilson)** Emilie reported that Middle College staff and students will be on the road in April. MCHS staff representatives will be traveling to South Carolina for the National Middle College Conference. Students and staff from the Robotics Club will be representing MCHS and CCC at the National Competition in Atlanta, Georgia. Students and staff will be participating in the MCHS Student Conference at Santa Ana Community College in preparation for the 2006 conference to be held here at CCC. Seniors will attend a luncheon at St. Mary's College to celebrate their 4 year participation in the AVID program.

**President's Cabinet (Jones)** Saul reported that PR validation reports and recommendations were discussed. It was decided to scale the "What We Believe" statements down to a single document. This issue will be returned to the College Council.

**Operations Council (Jones)** No report.

**Career and Technical Training (R. Ramos)** No report.

**Classified Senate (Johnson-Rose)** No report.

**College Council (Jones)** Saul reported that the 2005-06 augmentation requests (\$1,500 each) were discussed. the Remodel timeline was distributed. the entire campus needs to get involved as they were at the beginning of this project. ACD dialog was discussed and this item will be returned to the next Council agenda. The cell phone use policy will be returned to the next agenda. Advertising space in the gym will be sold.

**District Governance Council (Weston)** The agenda and all related documentation was sent out by the ASC office for Senators' review. There were no comments.

**Governing Board (Jones)** No report.

**Council of Chairs (Rosenthal)** No report.

**FSCC (Zeller)** No report.

**Instructional Technology Committee (Fernandes)** No report.

**Student Services (Mays)** No report.

**Faculty Development Committee (Weston)** Weston reported that the Retirement dinner is Friday, April 29.

**Planning Council (Jones)** No report.

**NEW BUSINESS:**

**Policies and Procedures for Student Code of Conduct** McKinley Williams and Lynda Lawrence addressed the concerns relating to student behavior on campus. Mack said that the number one complaint is mouthing off, speaking back, lack of respect, and not seeing the teachers as a figure of authority. If they disturb a class, they are suspended. If they threaten a faculty member, then they are expelled. If a student touches an official of the

college, such as an instructor, it is a felony. That is stated in the Ed Code. The faculty member needs to send a written report to either Frank Hernandez or McKinley Williams so that the student can be counseled. It is also important to explain to students, on the first day of class, the results of negative behavior. Jennifer Ounjian-Auque is working at making the Student Code of Conduct a part of the new student orientation process; explaining that the CCC police are real police, and, what it means to be a college student. The issue has been discussed at the Council of Chairs. Most college instructors haven't learned methods of classroom management because they haven't taught in any high schools. Mack would like to provide faculty with additional training to handle student problems. Terence Elliott asked how the ASC could help in this matter. Mack said that large training grants would be needed. He also said that if there is a problem with an individual, for the instructor to contact either Frank or himself and one of them will come to the class and observe the individual's behavior. Dionne Perez said that there is no person in the Counseling office trained to counsel this type of student. Terence suggested talking about classroom management during hiring and during new faculty orientation. Classroom management could be taught by seasoned instructors as flex. Mack will work on something that could alert Police Services to the classroom during problem activity. Judy Flum added that the campus police need to be made to understand that non-life threatening activity does not warrant drawing guns. Rudy Zeller suggested that the campus police and faculty get on a first name basis. Jessica Lee, ASU rep, commented that not all students attend the new student orientation so that there needs to be another way for the information to reach those students.

**Information Competency Tutorial Demonstration** Judy Flum presented a demonstration of the Information Competency tutorial and distributed the timeline. It is set to become part of the graduation requirements beginning in Fall '06. Most students will fulfill the requirement by taking ENGL 142B. Others will take one of two Library Studies courses which will include this tutorial. There will be training available during Fall '06 Flex week.

**ADJOURNMENT:** The meeting was adjourned at 4 p.m.

**Respectfully submitted,  
Lynette Kral**