

ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, December 1, 2003

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Saul Jones (Chair), David Rosenthal (BSSAT), Suzanne Huey (R3S), Deborah Johnson-Rose (Classified Senate), Judy Mays (Student Services), Ron Weston (Faculty Development)

Absent: Fritz Pointer (CAH), TBA (NAS), Jose Ortega (HSPEA), Emilie Wilson (MCHS), Mike Fernandes (Instructional Technology), Gigi Green (ASU)

Guests: Barbara Williams

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The minutes were approved with corrections.

ANNOUNCEMENTS: There is a concern with ASC non-attendees. If the elected representative cannot attend, an alternate needs to attend. Saul will contact the non-attendees and their Division Deans.

The ASCCC has secured funds for training of occupational education faculty. Funds are now available to attend the Vocational Leadership Institute at the Loews Coronado Bay Resort in San Diego for the Vocational Leadership Institute on March 12-13, 2004. There is a \$100 fee for the Seminar with \$50 reimbursed after attendance. The ASCCC will cover all Institute expenses including travel, room (Friday night), and meeting meals. The Institute will provide faculty with 12 hours of flex credit. Applications must be received by February 13 at the ASCCC office in Sacramento. Applications are available in the CCC Academic Senate office AA226 or are posted on the ASCCC website at: <http://www.academicssenate.cc.ca.us/Events/VocEd.htm>.

STANDING SENATE COMMITTEE REPORTS:

Associated Student Union (Green) No report.

Middle College High School (Wilson) No report.

President's Cabinet (Jones) No report.

Operations Council (Jones) Saul reported on the following: Key policy - The revised procedure B2000.9 states that keys will be issued to all faculty, full and part time. Division Deans will coordinate with Department Chairs to assure that the keys are issued accordingly. Keys must be returned upon termination of employment. Collection of the keys is the responsibility of the employee's manager or supervisor. Signage on Campus - the Early Learning Center would like a neon sign. Campus Map - there are now 18 emergency call boxes that will be shown on the new campus map along with all other corrections.

Career and Technical Training (B. Williams) Barbara reported that there would be a Vocational Ed meeting during Flex week, January 13 from 12-3. Lunch will be provided for people who RSVP prior to that day. SLO progress will be discussed. The Vocation departments are meeting with Lourdes. The Real Estate department has sent out a student survey to verify why they are studying Real Estate, which she provided a copy of to the Academic Senate. NOTE: Saul thanked Barbara for taking a lead in developing the Vocational Education SLOs, calling her a "real champion."

Classified Senate (Johnson-Rose) The Classified will be hosting the Classified Retreat at the San Pablo Casino on December 15.

College Council (Jones) No report.

District Governance Council (Weston) No report.

Governing Board (Jones) Medovoy presented the Marketing Report. A student claim was discussed. There were no new figures for the budget.

Council of Chairs (Rosenthal) The last meeting was November 5. Concurrent enrollment, SLO, and the budget were discussed. A copy of the minutes was distributed. Saul will make sure that everyone gets the agendas and minutes by email.

FSCC (Xiezopolski/Jones) Saul reported that the District has been revising all C & I procedures, which include CI4006 Remedial Coursework, and CI4012 Work Experience. The problem with CI4006 is that there is no definition for Basic Skills. He will be forwarding this issue to the CIC. (Skills classes are not transferable.)

Instructional Technology Committee (Fernandes) No report.

Student Services (Mays) No report.

Faculty Development Committee (Weston) The Holiday Fundraiser will be December 5.

Planning Council (Jones) Saul reported that the Educational Planning Committee took place at the District office November 21. CI4008 - Review, Establishment, Modification, and Discontinuance of Courses and Programs - was discussed. Program Review should identify programs that are in trouble. There is talk of combining programs such as the LMC ADJUS program being combined with the DVC ADJUS program. Division Productivity and Cost of Education 2002-03 was discussed. Some of the Departments are not receiving their productivity packets. Saul will speak to Tim about this.

NEW BUSINESS:

Revision of BP 4004 - Course Prerequisites, Corequisites and Advisories on Recommended Preparation

The District is revising BP 4004 because Chancellor Spence says that it is out of compliance. He has been asked for the CCLC document that says it is out of compliance, but it has not been provided yet. Mike Anker sees no reason for the revision. Saul will present it at the next CIC meeting.

CCC Vision Statement - By voting ballot, the faculty did not accept the revised Vision Statement. The Academic Senate agrees that the current Vision Statement should stay as is.

ADJOURNMENT: The meeting was adjourned at 3:45 p.m.

**Respectfully submitted,
Lynette Kral**