

## ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, April 5, 2004

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Saul Jones (Chair), David Rosenthal (BSSAT), Dionne Perez (R3S), Deborah Johnson-Rose (Classified Senate), Judy Mays (Student Services), Ron Weston (Faculty Development), Rudy Zeller (FSCC)

**Absent:** Fritz Pointer (CAH), Jose Ortega (HSPEA), Emilie Wilson (MCHS), Gigi Green (ASU), Mike Fernandes (Instructional Technology)

**Guests:** Barbara Williams

**APPROVAL OF AGENDA:** The agenda was approved.

**APPROVAL OF MINUTES:** The minutes were approved with corrections.

**ANNOUNCEMENTS:** Saul announced that Terence Elliott was chosen CCCC Teacher of the Year. Rudy Zeller was introduced as the new FSCC representative. The April 19 ASC meeting will be canceled unless there is a need for one. April 15 – 17 is the ASCCC Plenary Session in San Francisco.

### **STANDING SENATE COMMITTEE REPORTS:**

**Associated Student Union (Green)** No report.

**Middle College High School (Wilson)** No report.

**President's Cabinet (Jones)** Saul reported that the College Council agenda was developed. Program Review responses from the Engineering and Computer Science were reviewed. Smoking has been banned between the LA and H buildings. There is a move under way to make CCC a smoke free campus. Mack will present this idea at College Council. Program Review final recommendations from Business, CNR, CCT, EMT, Nursing, and Physics were distributed.

**Operations Council (Jones)** Saul reported that Dr. Tina Pitt feels that the machine should be more centrally located and the cost is shared. The BSSAT Division has always paid for the Scantron machine maintenance (\$300.00), even though the last bill was split between four divisions. Randy Watkins will investigate all Scantron machines on campus and report back to the Operations Council. The ASU will be in charge of the bike lockers and the determination of setting the fee. DVC charges \$40.00 per semester. Motorcycles are only charged \$20.00 per semester at CCC. Lt. Paul Lee will send out an email informing staff that they are not to "police" the non-smoking areas, but just report any violations to Police Service

**Career and Technical Training (B. Williams)** The VTEA advisory committee met and approved several projects for funding (2004/2005) academic year. In addition to individual programs that were approved, funds for SLO development, tutoring, One- Stop Center counselor, curriculum development and professional development and vocational website development were approved. Due to a District error in reporting vocational student data the total funding VTEA will be reduced this year. This may impact the individual programs that were approved.

**Classified Senate (Johnson-Rose)** Deborah reported that Job Links is happening on April 8.

**College Council (Jones)** Saul reported that Mariles reviewed the Budget figures. The Vision Statement came to some resolution. The memorial benches will be made from recycled plastic and will be located along the creek side so that not plants or shrubs will be destroyed. The Key issue was tabled. Anyone requesting marketing resources will have to complete the Proposed Marketing Priority form and list their budget. The proposal for Dean's List was presented by Judy Mays and approved. The current charge of the Budget Committee needs to be expanded to include the discussion and dissemination of other budget information as appropriate such as monitoring how divisions are spending their moneys.

**District Governance Council (Weston)** The DGC agenda and documentation were distributed to the ASC via email. There were no comments or questions regarding the agenda items.

**Governing Board (Jones)** There was a report presented on Bond Measure A. The Chancellor's Cabinet and Management Council agreed to a 7% rollback reduction in pay. Tom Smith, the new Vice-chancellor of Business and Finance was introduced.

**Council of Chairs (Rosenthal)** No report.

**FSCC (Zeller)** A Sabbatical Leave resolution, supported by all three colleges' Senates, is being drafted by the DVC Faculty Senate president. The Budget process was discussed regarding faculty not being included in the process from the beginning. The 2004-05 FSCC Chairperson will be DVC's Faculty Senate president, Mary Ulrich. Regarding the Management Retreat Rights, the Faculty Senates should have received, by March 15, the names of the managers who may retreat back to faculty. The VC of Human Resources has requested to suspend Section 4.8.3.6 of Management Retreat Rights for one month. The FSCC voted against it.

**Instructional Technology Committee (Fernandes)** No report.

**Student Services (Mays)** Judy reported that the Dean's List criteria was approved by the College Council. Judy will take it to FSCC.

**Faculty Development Committee (Weston)** Ron reported that the Retirement dinner is back on.

**Planning Council (Jones)** No report.

#### **OLD BUSINESS:**

**Program Review/Student Learning Outcomes (SLO)** Saul said that these processes are always subject to revision. The ASC approved the proposed PR/SLO models with the deletion of "capstone" wording.

#### **NEW BUSINESS:**

**Information Competency** – The information Competency Requirement was approved by the ASC to go forward for a faculty vote.

**DGC Bylaws Revision** The ASC does not support any revisions to the DGC Bylaws except for the minor changes that have been unanimously supported by all three constituency groups of the DGC.

**ADJOURNMENT:** The meeting was adjourned at 4 p.m.

**Respectfully submitted,  
Lynette Kral**