

## ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, December 2, 2002

**CALL TO ORDER:** The meeting was called to order at 2:25 p.m.

**Present:** Saul Jones (Chair), Fritz Pointer (CAH), Tom Murphy (NAS), Jim Ulversoy (PE), Suzanne Huey (Resource in Support of Student Services), Judy Mays (Student Services), Ron Weston (Faculty Development), Gigi Green (ASU)

**Absent:** Don Head (BSSAT), Emilie Wilson (MCHS), Deborah Johnson-Rose (Classified Senate), Liz Xiezopolski (FSCC), Mike Fernandes (Instructional Technology)

**Guests:** Judy Flum, Beth Goehring, Joe Ledbetter

**APPROVAL OF AGENDA:** The agenda was approved.

**APPROVAL OF MINUTES:** The minutes were approved with corrections.

**ANNOUNCEMENTS:** A memorial service will be held for Sy Zell today at 2 p.m. in the Knox Center. Saul asks that faculty turn in grades expediently and to check their Flex Calendars for SLO activities.

### **STANDING SENATE COMMITTEE REPORTS:**

**Associated Student Union (Green)** No report.

**Middle College High School (Wilson)** No report.

**President's Cabinet (Jones)** No report.

**Operations Council (Jones)** Strategic Initiative 5 (to provide a safe, clean learning environment) was discussed. NOTE: ASC responded that there is a need for stepped up security during public events and a need for better lighting in the parking lots.

**Career and Technical Training (B. Williams)** No report.

**Classified Senate (Johnson-Rose)** The Classified Senate is conducting a poll on the subject of whether the Rothman sculpture should be installed on the CCC campus.

**College Council (Jones)** No report.

**District Governance Council (Jones)** No report.

**Governing Board (Jones)** The Academic Calendar for 2003-04 was presented. BP 1009.01 was approved. The CCC and LMC Child Development Centers were discussed.

**Council of Chairs** Agenda items discussed included the state audit of CCC fees, departmental reassigned time, and St. Mary's degree completion program being in place. There is current discussion with CSU Hayward involving a PACE liberal studies program with a business option. Evaluation updates were discussed. Sabbatical Leave training will be November 8 at 12:30. A Program Review Validation workshop will be held on November 26 in AA143 from 2 to 4.

**FSCC (Xiezopolski/Jones)** No report.

**Instructional Technology Committee** Ron Weston reported that the Technology Committee approved the purchase of thirty (30) new Dell computers for an open lab room in the CIS area. The committee approved the purchase of thirty (30) electro-mechanical disk-switching boxes for use in one of the other lab rooms. The committee approved the purchase of a campus-wide, pay-for-print system. The cost will be about \$50,000 and paid from the same fund that will pay for the new computers. The pay-for-print system is expected to eventually pay for itself, for printing consumables (such as paper & toner), and for replacement printers. The committee decided to adopt an updated, campus-wide time-clock mechanism for the computer labs.

**Student Services (Mays)** No report.

**Faculty Development Committee (Weston)** The Holiday Fundraiser will be held Friday, December 6 in the Fireside Room from 2 to 4 p.m.

**Planning Council (Jones)** No report.

### **OLD BUSINESS:**

**ASC President Nominations Update** - The election process has been started with a request for nominations. Nominations will be accepted through December 9. There will be a ballot vote by email and the president for the term 2003-05 will be announced after being approved at the December 16 ASC meeting.

**Information Competency Update** - The purpose of this committee is to decide how the graduation requirement will be fulfilled. Faculty will be asked to join this ad hoc committee which will probably meet 3 to 5 times this next semester. This issue will be placed on the next CIC agenda.

**NEW BUSINESS:**

**Request to Reorganize CIC Membership** - Beth Goehring reported that at the last CIC meeting, it was brought forth that Title 5 states that all course changes must be passed through CIC. CIC is asking the ASC to approve a reorganization of CIC membership proposal that includes DIC Chairs as the Division reps. The proposal was passed with five approvals and two opposes.

Joe Ledbetter proposed the following change in CIC procedure:

Department chairpersons can make course outline and catalog changes with management approval. New course proposals and program changes will still be submitted to the CIC for approval.

The proposal to change CIC procedure was passed with four approvals and three opposes. The details will be worked out, returned to ASC, before being forwarded to FSCC. It may have to be approved by FSCC if it involves a change in Board policy.

**Whiteboards** - Tabled to next agenda.

**Revision to the Graduation with Honors Policy** - This is a first reading of this revision. The Dean's List is composed of students taking and passing 12 units with a 3.2 GPA. Part-time students aren't able to make the Dean's List because of the 12-unit requirement. This issue brought forth discussion involving Graduation with Honors being changed to include a President's Scholar honor, which will be noted on the transcript. ASC reps are asked to speak to their divisions about this and be prepared to vote at the next ASC meeting. It will be sent out by the ASC to faculty to announce the upcoming vote to approve.

Current policy:

Students who attain the associate degree are recognized as graduating with honors if they have earned a grade point average of 3.2 or above in all courses completed for the degree.

Proposed change in policy:

Students who attain the associate degree are recognized as graduating with honors as follows:

1. Honor Graduate – Cumulative grade point average between 3.25 and 3.74 in all degree applicable courses.
2. President's Scholar – Cumulative grade point average of 3.75 or higher in all degree applicable courses.

**ADJOURNMENT:** The meeting was adjourned at 4 p.m.

**Respectfully submitted,**  
**Lynette Kral**