

ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, September 16, 2002

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Saul Jones (Chair), Don Head (BSSAT), Fritz Pointer (CAH), Tom Murphy (NAS), Mike LeFebvre(PE), Suzanne Huey (Resource in Support of Student Services), Emilie Wilson (MCHS), Deborah Johnson-Rose (Classified Senate), Judy Mays (Student Services), Liz Xiezopolski (FSCC), Ron Weston (Faculty Development), Mike Fernandes (Instructional Technology)

Absent: Jim Ulversoy

Guests: Leslie Asher

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The minutes were approved.

ANNOUNCEMENTS: Ellen Geringer extended an invitation for training on how to access the State Chancellor's website which would be useful to the ASC and CIC. Tim Clow said that ETS would like to be invited to CCC to present their academic profile to the faculty. El Camino College and Mission College have extended an invitation to CCC to travel (airfare and expenses paid) to their campuses to present an overview of the CCC Program Review process. Information on faculty awards was distributed. The UF contract states that cancellation of classes due to low enrollment is justified if the enrollment is less than 20 students.

STANDING SENATE COMMITTEE REPORTS:

Associated Student Union (Morales) No report.

Middle College High School (Ruderman) No report.

President's Cabinet (Jones) There are 17 programs to review from the last cycle. The 2002-03 Budget was reviewed with the same allocations as last year. Individual departments were asked to reduce spending. Any department that overspends impacts all departments. Saul will get the department budgets for ASC review. \$25,000 was captured from PFE money to pay off CCC's debt to the district. It is recommended that faculty include classified from their own departments on their Program Reviews.

Operations Council (Jones) Cell phones in the classrooms were discussed. A survey was sent out that indicated that the majority of faculty feels that cell phones present a problem. A bulletin board for Local 1 was agreed upon. The Classified Senate will decide where to place it. Strategic Plan initiatives were discussed.

Career and Technical Training (B. Williams) No report.

Classified Senate (Johnson-Rose) It is recommended that faculty include classified from their own departments on their Program Reviews.

College Council (Jones) The annual strategic plans were discussed. Campus signage was discussed. Two new signs at the PAC building and three digital signs will be installed at the PAC, Mission Bell and El Portal, and at the bus depot. The Jerry Rothman sculpture was discussed. Restrictions regarding the sale of it are being researched. The PFE reports for Weekend College, PE, and Nursing were accepted.

District Governance Council (Jones) The Governing Board is having a Budget retreat because they want to be more involved with the budget. It will be up to the individual campuses to make funds available for Staff Development. Business procedure proposals will be distributed to the ASC for review after the second reading.

Governing Board (Jones) John Hendrickson discussed development of the District Budget. Health costs and faculty salaries are rising with COLA staying flat, so something's got to give. Some program budgets may be cut because of higher expenses.

Council of Chairs CCC Open House will be October 19. There will be a car show during the Open House to raise awareness of the Auto program. There is a 17% enrollment increase. A welcome reception for the new faculty will be held September 20. ACCJC is looking at a different accrediting body. Mike Anker would like

Linda Collins (past ASCCC president) to speak on the ASCCC views on accreditation standards as a possible Thursday afternoon flex workshop.

FSCC (Xiezopolski/Jones) The union president, college vice-presidents, and faculty senate presidents have always met for dinner before the Board meeting for which the District has always funded. The District has now decided not to pick up the tab because they claim that if there is no agenda, then it isn't a meeting and they are not responsible for the expense. Gay Ostarello has contacted a legal advocate on this matter. The General Education Task Force was discussed. DVC has an issue with the Building Cooperation letter sent from the District. LMC and CCC support DVC but don't have an issue with it. Two DVC students petitioned to withdraw from classes without a failing grade. The instructor wouldn't allow it and gave the deserved grades. The Administration decided, without consultation with the instructor, to allow the students to withdraw. DVC has not accepted an apology and is making it an issue.

Instructional Technology Committee (Fernandes) No report.

Student Services (Mays) The Student Dismissal and Reinstatement process is worked on this semester.

Faculty Development Committee (Weston) There are no funds for Staff and Faculty Development. There will be a meeting only once a month. The \$40,000 carry-over will keep the secretary in place, along with the Holiday Fund-raiser, Nexus, and the Wellness Faire, for the next two years.

Planning Council (Jones) The plan is to look at the Accreditation Plan of Action and assignment of the six initiatives.

OLD BUSINESS:

Resolution in Support of Learning Outcomes

An endorsement supporting the notion of learning outcome was proposed, written, and sent out to the ASC members for feedback. The following statement was brought to the floor for approval to send to all faculty.

"Whereas, the next Contra Costa College self accreditation should require a learning outcomes component, and whereas the Contra Costa College president supports this effort, the Academic Senate also heartily endorses the notion of learning outcomes, since fostering learning on the part of students is essential to us as instructors. The Academic Senate also heartily endorses the process of the Contra Costa College faculty in determining the appropriate metric for ensuring learning outcomes at Contra Costa College."

The approval of this proposal will be held off until the next ASC meeting. Once this proposal is approved by the ASC, it will be sent to all faculty informing them that their ASC representative will be voting on this at the next ASC meeting. If they have input, they need to contact their representative. A list of the ASC senators will be included in the email.

ADJOURNMENT: The meeting was adjourned at 4 p.m.

**Respectfully submitted,
Lynette Kral**