

ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, November 5, 2001

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Saul Jones (Chair), Jim Ulversoy (PE), Suzanne Huey (Resource in Support of Student Services), Rita Ruderman (MCHS), Judy Mays (Student Services), Mike Fernandes (Instructional Technology)

Absent: Don Head (BSSAT), Fritz Pointer (CAH), Carol Stanton (NAS), Deborah Johnson-Rose (Classified Senate), Liz Xiezopolski (FSCC), Peggy Fleming (Faculty Development)

Guests: Judy Flum, Roseanne Packard

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The minutes were approved with corrections.

ANNOUNCEMENTS: There were no announcements.

STANDING SENATE COMMITTEE REPORTS:

Associated Student Union (Morales) No report.

Middle College High School (Ruderman) Rita Ruderman reported that MCHS needs four designated classrooms.

President's Cabinet (Jones) Saul Jones reported that the final status of the Programs Reviews from last semester have been completed. All involved departments should have received the conclusion reports. The 2001-02 College Committee list was completed and sent out to the college community. The Biotech Incubator project was discussed. College Procedure Handbooks should be returned and new ones will be distributed on All College Day. All College Day's theme will be Diversity. Validation of the Fall Program Reviews will be done on All College Day. Safety issues will also be addressed.

Operations Council (Jones) The issue of the trees on Shane and Mill were discussed. Jim Taylor will check to see who is responsible. There are eight fire hydrants on campus with pressure concerns that need repairing or replacement at a cost of \$90,000. The college will have emergency fire drills. Suspicious mail handling was discussed at Operations. The ASC discussed the movement forward on some type of school alarm or intercom, and blinking lights to alert the hearing impaired of any emergency. The ASC asked that a faculty member of the Safety Committee attend an ASC meeting.

Career and Technical Training (B. Williams) No report.

Classified Senate (Johnson-Rose) No report.

College Council (Jones) No report.

District Governance Council (Jones) The bond issue will be discussed at the next Governing Board meeting. The ASC presidents will have five minutes to speak towards the issue. It only needs a majority vote, not two-thirds to move forward with. The Governing agenda is now online.

Governing Board (Jones) The management reclassification issue was discussed. DVC and CCC faculty spoke against the reclassification because of lack of collegial collaboration. Greg Marvel, VC of Human Resources, spoke for the change. The Board voted to accept the reclassification. DVC is seeking legal council. There will be a possible ASC resolution to be signed by faculty.

Council of Chairs No report.

FSCC (Xiezopolski/Jones) The reclassification issue was discussed with input from all three ASC presidents.

Instructional Technology Committee (Fernandes) This committee will meet the fourth Friday of the month at noon. Five faculty and one student attended the first meeting. They are working on a faculty survey for student and faculty needs.

Student Services (Mays) The Student Probation Policy is being reviewed.

Faculty Development Committee (Fleming) No report.

Planning Council (Jones) The CCC Fact Book by Tim Clow was presented to the Planning Council. An environmental scan of our population was done.

OLD BUSINESS:

Computer Literacy Requirement Revision The graduation requirement revision will be sent out to faculty for approval.

NEW BUSINESS:

Content Review Packet The Content Review packet is being updated by the CIC. It was approved by CIC to send forward to the ASC for review and approval. The ASC members were asked to review the packet and return with feedback to the next ASC meeting.

Division to Dean Positions Faculty input is needed to formulate a job classification document that works here at CCC. Ideas need to be presented to the ASC.

DSPS Syllabus Statement CIC requests the ASC to send out to all faculty for review, feedback, and approval, the following DSPS Syllabus statement and would request that ASC implements its use by requesting it to be stated in the Catalog, Schedule of Classes, syllabi, and posters presenting programs.

The Rehabilitation Act of 1973, Section 504, requires Contra Costa College to make their programs accessible to qualified individuals with learning, physical, or psychological disabilities. Students who would like to receive accommodations for their learning, psychological, or medical disabilities should contact the Disabled Students Programs & Services (DSPS) office (H-19) and schedule an appointment. (510) 235-7800 ext. 7220.

Recommended Revisions for Human Resources Procedures The Revisions for Human Resources Procedures will be in the Academic Senate Office for faculty to review. Feedback must be returned to the ASC office by November 13.

ADJOURNMENT: The meeting was adjourned at 4 p.m.

**Respectfully submitted,
Lynette Kral**