

## ACADEMIC SENATE COUNCIL MINUTES

AA-216 2:15 p.m.

Monday, February 4, 2002

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Saul Jones (Chair), Fritz Pointer (CAH), Tom Murphy (NAS), Jim Ulversoy (PE), Suzanne Huey (Resource in Support of Student Services), Judy Mays (Student Services)

**Absent:** Don Head (BSSAT), Rita Ruderman (MCHS), Deborah Johnson-Rose (Classified Senate), Liz Xiezopolski (FSCC), Peggy Fleming (Faculty Development), Mike Fernandes (Instructional Technology)

**APPROVAL OF AGENDA:** The agenda was approved.

**APPROVAL OF MINUTES:** The minutes were approved with corrections.

**ANNOUNCEMENTS:** ASCCC Update is available in the ASC office. It discusses Title 5, California Code of Regulations, section 51025, which requires districts to increase their numbers of full-time faculty for Fall 2002 depending on FTES increase. The local senates should be aware that the regulation has been triggered and applies to all districts experiencing enrollment growth in 2001-02 and whose full-time faculty percentage is less than 75%. This issue will be discussed at the next consultation meeting. The Board of Governors would like action on this issue.

The CCCCD Response to Self-Assessment is available in the ASC office for review.

### **STANDING SENATE COMMITTEE REPORTS:**

**Associated Student Union (Morales)** No report.

**Middle College High School (Ruderman)** No report.

**President's Cabinet (Jones)** The Cabinet discussed the Strategic Planning Goals 2002-07. Committees were selected to work on the four goals (Student success, Finance, Facilities, and Outreach). The target date for completion is May 1, 2002. There will be an orientation by Phyllis Gilliland, Vice Chancellor of Planning and Research, during the February College Council meeting. Helen asked for a faculty to participate in AAWCC (American Association for Women in Community Colleges). Metropolitan Transportation commission is working with San Pablo by funding beautification of El Portal Drive with a stop light or sign at Mission Bell and El Portal. Review of the Program Validation for Fall 2001 was completed. There are seven program validations still outstanding from Fall. The 2001-02 FTES goal prediction of 6300 was exceeded by 9.7%. The 2002-03 FTES goal is 6300. All College Day was discussed. It is the responsibility of the LPG (Local Planning Group) Staff Development to organize it.

**Operations Council (Jones)** Access to ASU Senate offices was discussed. The offices close at 6 p.m. Evening student Senators need access. There was an update on parking. Negotiations between WCCSD and President Carr are taking place to provide 75-100 additional parking spaces after 4 p.m. There are complaints of trash and reckless driving in the lots. It may be only used for faculty parking in the future. Library Drive may be opened in the evening was discussed. CPR training for managers may be started.

**Career and Technical Training (B. Williams)** No report.

**Classified Senate (Johnson-Rose)** No report.

**College Council (Jones)** tBA, an architecture firm is creating a Facilities Master Plan for CCC. The process and options were reviewed. The Strategic Plan and establishment of goals were reviewed.

**District Governance Council (Jones)** Revisions to BP 4006 Software Use Policy and BP 5030 Acceptable Technology Use Policy are available in the ASC office for review. The CCCCD 2001-02 Accreditation Self-Study is also available in the ASC office for review. The Revisions to Human Resources Procedure Manual is available in the ASC office for review. Recommendations were reported and will be reviewed at the next DGC meeting. Gay Ostarello is the faculty rep for this task force.

**Governing Board (Jones)** The reorganization of Dean titles were approved. McKinley is now the college Vice President. The Governing Board meeting minutes are available in the ASC office.

**Council of Chairs** No report.

**FSCC (Xiezopolski/Jones)** GE Outcomes were discussed and a task force has been established Gay Ostarello is the chair of the Task Force. The function will be to investigate various assessment tools and make

recommendations concerning their use to determine how students will benefit and assist each college in meeting new accreditation standards. Plus/Minus Grading was discussed. If there is no interest from DVC and LMC to pursue it, it will be dropped. There are several steps in the hiring process involving affirmative action that need to be reviewed. The issue of faculty not participating on classified hiring was discussed. Marvel and Fuentes said that when appropriate, faculty will be asked to serve.

**Instructional Technology Committee (Fernandes)** No report.

**Student Services (Mays)** The Probation Policy and the issue of dismissal are being discussed district-wide. DVC is rethinking their dismissal policy because they have 700 students on probation.

**Faculty Development Committee (Fleming)** No report.

**Planning Council (Jones)** No report.

#### **OLD BUSINESS:**

**Proposal for Departmental Reorganization Discussion** - Before sending this proposal out to the faculty, it was agreed that a list of pros and cons of department reorganization be produced and included in the interest ballot.

**Staff/Faculty Development's Responsibility for All College Day** - Discussed above in President's Cabinet report.

#### **NEW BUSINESS:**

**Flex Credit for Hiring Committees** - It is part of the faculty contract to participate in hiring committees. Hiring committees do not fall under authorized activities. Saul Jones will check to see if Solano College gives flex credit for hiring committees.

**Academic Senate Utilizing Campus Cruiser** - Tabled

**ADJOURNMENT:** The meeting was adjourned at 4:15 p.m.

**Respectfully submitted,  
Lynette Kral**